

You are hereby summoned to attend the Meeting of St Helen Without Parish Council’s Sub Committees to be held by video call on Monday 14th September 2020, commencing at 7.00 p.m. Members of the public and press are welcome to attend and may make representations under item 3 of the agenda. Anyone wishing to address the Council will be given three minutes to do so. They may then observe the rest of the meeting (other than items which, for legal reasons may have to be held ‘in camera’) but will not be able to speak other than at the express request of the Chair.

Anyone wishing to join the meeting should obtain the access details from our Clerk by email: clerkshwpc@gmail.com or Tel: 01865 321555.

Anna Clarke

Clerk, St Helen Without Parish Council

AGENDA

1. Apologies for Absence
2. Declarations of Personal or Personal and Prejudicial Interests
3. Matters raised by members of the public
4. Minutes of the meeting held on 3rd August 2020
5. Highways & Amenities Sub Committee
 - Money for (Barrow Road) Traffic Calming Measures
 - Overgrown Vegetation
 - Bus shelter

Sandleigh Road Recreation Ground

- Fence encroaching on the Recreation Ground
- Spring Clean
- Annual Rospa Inspection

6. Finance Sub Committee

7. Development & Planning Sub Committee

a) Decision Notices

Ref:	P20/V0983/DIS
Date	16 th April 2020
Description	Discharge of Conditions 3 (Material Samples) 4 (Submission of Details) 5 (Joinery Details) 6 (Landscaping Scheme) 7 (Drainage Strategy) 8 (Foul Water) 9 (Surface Water) 10 (Ground Levels) 11 (Arboricultural Statement) of application P16/V3165/FUL: Proposed 4no. dwellings and works there to. (Additional Drainage details received 28 April 2020) (Amended Information received 26 May 2020) – related to app P16/V3165/FUL
Address	Land adjacent to No. 38 Barrow Road Shippon Abingdon OX13 6JF
St Helen Without PC’s comments	
Decision	Fully Discharged on 14th August 2020

Ref:	P20/V1362/FUL
Date	18 th June 2020
Description	Erection of a new 4 bed flat roof bungalow (Additional drainage information rec 23 July 2020)
Address	The Bungalow Church Farm Faringdon Road Shippon Abingdon OX13 6LL
St Helen Without PC's comments	St Helen Without Parish Council have no objection in principle to this planning application but would ask that our following remarks are considered as part of the planning process:- 1) The application form, Section 6, is incorrect as it states there is an empty unoccupied bungalow on site. 2) From the plans submitted those referring to the old bungalow, drawings EE001 and EF001 are no longer applicable as that building has been demolished. 3) As far as we can see no Heritage Impact Assessment has been provided as part of the application as requested by the VWHDC in their pre application advise letter or indeed commented upon by SHWPC in our original remarks to the previous application. 4) Similarly there is no mention of an up to date application to the GCN licensing scheme to accompany this new application or any other comments on the ecological considerations for the site or the surrounding habitats. We believe these should be obtained as part of this planning application. 5) The Wootton and St Helen Without Joint Neighbourhood Plan (NP) is quite clear that applications in the NP area must respect local character and should be in keeping with the style, design and nomenclature of surrounding buildings. The Parish Council would support the proposed development as long as it conforms with the NP and other planning policies. The materials used and the shape and form of the proposed development must also be in keeping with this setting. 6) The Vale Drainage officer had a number of concerns over work undertaken on this site under the previous application, P20/V1010/HH (see documents dated 25/5/20 and 10/6/20 from Leigh Travers, Flood Risk and Drainage Engineer, South and Vale for full details) which have not been answered or covered by the applicant in this new application. We believe these issues need to be addressed prior to any decision being given. 7) The Parish Council has been asked to point out by the owners of 1 Barrow Road that their property is incorrectly shown on the area plan 1.1 of the supporting statement as sharing a drive with the bungalow (The plots edged in blue). This is not so as they have their own entrance directly onto Barrow Road and they have no shared access with the proposed development site. Subject to the above St Helen Without Parish Council has no objection to this planning application
Decision	Planning Permission on 13th August 2020

Ref:	P20/V1586/LDP
Date	30 th June 2020
Description	Change use of leisure rooms to bedrooms
Address	Fenlands Cothill Road Dry Sandford Abingdon OX13 6JW
St Helen Without PC's comments	The parish council would ask that a condition is placed on any approved change of use from leisure to residential of the building featured in P20/V1586/LDP and henceforth should be viewed as an annexe to Fenlands and as such may not be sold separately from the main house.
Decision	Certificate of Lawful Use or Development on 27th August 2020

Ref:	P20/V1554/HH
Date	26 th June 2020
Description	Remove existing conservatory and erect single storey rear extension with knock-through.

Address	102A Lashford Lane Dry Sandford Abingdon OX13 6EB
St Helen Without PC's comments	No objection
Decision	Planning Permission on 19th August 2020

b) Ongoing applications

Ref:	P20/V0348/FUL
Date	13 th February 2020
Description	Variation of conditions 2 - Approved Plans and 6 - Landscaping Scheme of application P16/V3165/FUL. Proposed 4no. dwellings and works there to.
Address	Land adjacent to No.38 Barrow Road Shippon OX13 6JF
St Helen Without PC's comments	<p>As this application has been called in, we welcome the opportunity to offer some additional comments in lieu making verbal representations at the Planning Committee meeting. It is a matter of great regret to SHWPC that the initial declared aim of the developers, to work closely with us and those residents affected, to achieve a development that would enhance the site to the benefit of all was not followed through. Apart from an initial, informal discussion in March 2019 we have had no contact with Oxford Homes.</p> <p>A key element of the grant of original planning permission for this site, prompted by the concerns of the Vale Conservation Officer was a condition that ridge heights should not exceed 7 metres above existing ground level. The nature of the site has not changed since that original application and the Conservation Officer's comments must therefore still stand. This application shows ridge heights of 7.8 metres to plots 1&4 and this forms the basis of our objection. If it were possible to ensure that the ridge height of all plots is reduced to 7 metres, whether through limited excavation or change in design we may be able to withdraw our objection on this point. Please also refer to our comments in relation to application P20/V0369/FUL in respect of issues relating to the site as a whole.</p>
Decision	29 th May 2020 (No decision issued)

Ref:	P20/V0348/FUL (Amendment)
Date	7 th February 2020
Description	Erection of 2 no. dwellinghouses with associated operations. (Amended plans and information, including reduction from three to two dwellings, received 29 July 2020)
Address	Land adjacent to No.38 Barrow Road Shippon OX13 6JF
St Helen Without PC's comments	<p>Land Adjacent 38 Barrow Road, Shippon</p> <p>Planning Applications P20/V0348/FUL and P20/V0369/FUL need to be considered together as the parcel of land on which they both sit is the same parcel of land that was subject to consideration and the eventual receipt of planning approval for 4 dwellings under P16/V3165/FUL.</p> <p>St Helen Without Parish Council wish to object to both of these recently submitted planning applications. All the comments below should also be read in conjunction with previous submissions by the parish council relating to these two planning applications.</p> <p>Our reasons and comments are being submitted under three headings. General points relating to the entire site covered by P16/V3165/FUL, particular comments pertaining to P20/V0348/FUL and P20/V0369/FUL.</p> <p>General Comments covering the site as a whole and relate to both planning applications</p> <p>1. We submit that this part of Shippon is offered protection by LLP1 policies CP37 and 39 and LLP2 policies DP29 and 36 and primarily LPP1 Core Policy 3</p>

which designates Shippon a 'smaller village' meaning any development should be modest, proportionate in scale and primarily to meet local need. We submit there is very little local need for properties of this size (refer NP objectives Page 29 and LPP1/2 CP4 and CP24). There are currently three 3 bedroomed properties for sale in two of adjoining roads to the site therefore any existing need in the immediate area is readily satisfied.

2. The ridge heights of any of the proposed houses must be no more than 7 metres above existing ground levels. Committee Report to the Vale of White Horse District Council of 23 August 2017 item 1.4, page 2 refers. This reduction in ridge height to be achieved either by reducing the height of the buildings or the excavation of the houses' footprint to the appropriate depth (i.e. between approx 0.6m and 0.8m based on the latest plans). Please refer to BHP Harwood drawing 3118.305, revision B dated March 2017 which formed part of the approved planning documents.

3. The walls fronting Barrow Road to be repaired and rebuilt using existing materials, not to be completely rebuilt or repositioned. The plans indicate that approximately 50% of the wall will be demolished and rebuilt using local natural stone. Item 1.5, page 3 of the Committee Report referred to above states '... and a small part realigned slightly to obtain required visibility splay for access'. We submit 50% of the walls does not represent small. The original stone used for the walls is no longer available and local natural stone would not match, however it could be used to support the rear of the walls facing into the site. These walls as classified as a heritage asset in the made Neighbourhood Plan DG2.1. They also sit within the historic part of Shippon which was recognized in LLP2 and support was given by the Planning Inspector that the historic centre of Shippon should be protected.

4. We wish to reiterate our disappointment that Oxford Homes have yet again made no attempt to discuss these revised plans with St Helen Without Parish Council despite us being a statutory body.

5. We accept the reasons behind the Conservation Officer remarks about the repositioning of the proposed entrance to the site, however we would still prefer it to be moved further to the west. Its current planned location is where Barrow Road begins to narrow and not only is it closer to a definite pinch point in the road but recent heavy rainfall has resulted in the road becoming flooded up to a height of ½ metre at the eastern edge of the site. This resulted in cars becoming stuck and the road blocked until the water subsided and cars being towed out. We would ask in the light of this recent incident if Oxfordshire Highways department could reassess this access and also take account of any surplus water run off which might make the flooding issue more severe.

6. We understand that after the initial commencement of building works, the site may only be accessed from Barrow Road, therefore we request that a condition of any planning permission granted states that deliveries by any heavy good vehicles etc be restricted to between 9.30 and 14.30. Barrow Road is particularly busy during the hours of 7.30 to 9.15 and also when the schools break up for the day as very many pupils travel to school by coach and the road is so narrow they can barely pass by each other.

7. If both developments receive approval, this means there is a very strong possibility that as 22 bedrooms will be provided the number of cars regularly used by the inhabitants will be well in excess of 2 per household. This does not take into account any visitors therefore the provision of only one visitors parking space is totally inadequate, as parking cars in Barrow Road at this point would not only

	<p>very dangerous but also hazardous to passing traffic and the residents of the Old Manor entering and leaving their drive.</p> <p>8. We would like confirmation that the total volumes of all six proposed houses should planning permission be granted does not exceed the total volume of the original four houses that obtained permission in August 2017.</p> <p>9. SHW has continued serious concerns about the lack of a footpath and thereby safety for pedestrians leaving the development heading east along Barrow Road and accessing nearby schools and public transport.</p> <p>Planning Application P20/V0348/FUL</p> <p>1. There appears to be no garage included of the plans for Plot 1 exacerbating the parking problem mentioned already.</p> <p>2. The positioning of the garages for Plots 2 and 3 almost completely screens the residents of the house behind them from any openness of the site which has been emphasized as very important in this historic part of Shippon Village.</p> <p>3. Would request that both roofs at the northern end of Plots 2 and 3 to be fully hipped as opposed to not at all on Plot 2 and half hipped on Plot 3.</p> <p>Planning Application P20/V0369FUL</p> <p>1. Once again would request that the ridge height is reduced to that agreed and approved in P16/V3165/FUL and believe the comment by the Conversation Officer that it is only 'marginal' relates only to the height of the earlier application for the three terraced houses. It is in fact 0.577 too high.</p> <p>2. Confirmation is required that the volume of the proposed two houses does not exceed the volume of the one house previously planned for this area of the Paddock site as the footprint is larger.</p> <p>3. We would ask that a condition of planning permission be that there must be no further extensions or additions to either Plot 5 or 6 as they would seriously affect the view of the protected walnut tree and neighbouring listed properties.</p> <p>4. Concern that the parking spaces outside the two properties would be used by other occupants of the development and their visitors, with vehicles being forced to park on the development's access and thereby possibly impeding other residents safe access to their homes.</p> <p>28 August 2020</p>
Decision	

Ref:	P20/V0369/FUL
Date	13 th February 2020
Description	Erection of terrace of 3 no. dwellinghouses with associated operations.
Address	Land adjacent to No.38 Barrow Road Shippon OX13 6JF
St Helen Without PC's comments	<p>We welcome the opportunity to offer some additional comments on this application. This application having been called in we would, ordinarily have attended the Committee meeting in person to state our case. We live in extraordinary times</p> <p>Our objections to this application are in accord with the issues raised by the Vale s Conservation Officer and other statutory consultees. They also draw on protection afforded by LPP1 in classifying Shippon as a smaller village and the recognition in LPP2, supported by the planning inspector, that the historic centre of Shippon be protected. When the decision was made to inset Shippon to the Green Belt much was made by the Vale of the protection that would still be</p>

	<p>afforded against inappropriate development. The plans, as submitted, would result in a development which would have an overbearing effect on the openness of this part of the village especially in view of the narrowness of Barrow Road at this point. This brings it into direct conflict with the provisions of the Neighbourhood Plan which, as a made plan has full legal status alongside the local plan. We understand the restrictions that prevent site visits at this time but hope those familiar with the location will be able to vouch for the devastating effect building these three proposed dwellings would have on the general character of the area and the adjacent listed buildings. We draw your attention to the three dimensional representation of these three dwellings contained within the pre application advice papers which have recently been added to the documentation on the planning website. We believe this demonstrates quite starkly the unsuitability of the design and the detrimental impact its bulk and location would have, especially as this application has to be viewed alongside application P20/V0348/FUL. The combined proposals seek to build 7 dwellings on this site which we find unacceptable. The material inaccuracies contained within the applicant's submission regarding the Neighbourhood Plan and the provisions of LPP1 and LPP2 are of grave concern. The Neighbourhood Plan underwent statutory, advertised, consultation processes overseen by the Vale. The developers would have had ample opportunity to contribute had they so wished. Whilst a developer's desire to maximise a return on investment is understandable the key issue is whether that warrants the complete disregard of the legal and democratic processes afforded communities under the localism agenda. We restate our commitment to do whatever we can in assisting the Vale in their deliberations over this matter, made that much more difficult under the current lockdown restrictions.</p>
Decision	29th May 2020 (No decision issued)

Ref:	P20/V0369/FUL (Amendment)
Date	7 th February 2020
Description	Erection of 2 no. dwellinghouses with associated operations. (Amended plans and information, including reduction from three to two dwellings, received 29 July 2020)
Address	Land adjacent to No.38 Barrow Road Shippon OX13 6JF
St Helen Without PC's comments	As per response to P20/V0348/FUL (Amendment)
Decision	

Ref:	P19/V2489/FUL
Date	10 th October 2019
Description	Proposed conversion and alterations of agricultural barns to B1 (Office) use and associated parking and bin and cycle storage (resubmission of P18/V2554/FUL) (As amended by additional information and revised plans received 17 December, 20 December, 10 January and 17 January comprising: Contamination report, Environmental Assessment, Transport Assessment, Heritage Statement, Ecological report, revised site plan and revised floor and elevation plan)
Address	Church Farm Barns Barrow Road Shippon OX13 6JF
St Helen Without PC's comments	<p>St Helen Without has no objection to this planning application but would wish the following comments to be taken into account before any decision is made:</p> <ol style="list-style-type: none"> 1) All our comments previously submitted under this reference and the previous reference P18/V2554/FUL to be taken into account prior to any decision being made. 2) We are pleased to see the inclusion of a public footpath between the site and Faringdon Road as set out in the latest plans which we believe is paramount

	<p>for public safety and something we were advocating from our initial responses to this application.</p> <p>3) We still have serious concerns over the site entrance and the vision splay meeting the minimum criteria set by OCC. We would refer you to the remarks at paragraphs 1 and 2 of our remarks submitted to P/18/V2554/FUL as, since they were made, there has been no satisfactory explanation from OCC Highways as to why they think the vision splay as indicated on the plans meets the regulations.</p> <p>4) The danger is restricted vision on exiting the site from cars approaching from the drivers left. The Entrance wall, which is attached to the stone barn, is 2m high at this point (and has to remain at that height as all the original stone walls in the Village are now protected under the new Wootton and St Helen Without Joint Neighbourhood Plan) so any drivers view to the left is restricted to only a few metres when their vehicle is stationary at the threshold of the site entrance and the public highway. Only by inching a vehicle into the public highway is the drivers vision to the left increased and to achieve the 43 metre vision splay required the vehicle will be 2 to 3 metres into the road. We do not believe this is safe, especially as Barrow Road is very busy and also very narrow along this stretch of the road and from feedback received we know many local residents share these concerns.</p> <p>5) We would ask you please to request OCC put in writing why they believe this entrance/exit meets their criteria and is safe before any decision is made.</p> <p>6) Traffic calming along Barrow Road is an ongoing issue, this development will bring more traffic and as such we would suggest that any planning permission granted should include a condition that a contribution to a traffic calming scheme is made.</p>
Decision	Due 18th September 2020

Ref:	P20/V0545/FUL
Date	8 th July 2020
Description	Erection of 1.8m high V mesh fence, 1.8m high close boarded and 1.2m high close boarded fence. Change of use of highway waste land to garden.
Address	8 Sandleigh Road Wootton Abingdon Oxfordshire OX13 6DP
St Helen Without PC's comments	No objection
Decision	2 nd September 2020

Ref:	P20/V1760/FUL
Date	16 th July 2020
Description	Erection of sports hall, alterations to car park and associated landscaping (Additional contamination information received 25 August 2020).
Address	Cothill House School Cothill Abingdon OX13 6JL
St Helen Without PC's comments	3 rd September 2020
Decision	15 th October 2020

Ref:	P20/V1752/HH
Date	11 th August 2020
Description	Extend the existing bungalow to the rear of the property and add a first floor above the existing structure.
Address	9 Lansdowne Road Dry Sandford Abingdon OX13 6EA
St Helen Without PC's comments	No objection
Decision	6 th October 2020

Ref:	P20/V1925/DIS
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Date	18 th August 2020
Description	Discharge of conditions on application ref. P17/V1336/O - 4. Phasing, 6. Arboricultural Method Statement, 7. Construction Management Plan, 9 & 10. Archaeology, 15. s278 details - Dunmore Road, 17. CEMP (Biodiversity) and 18. BEP Development of up to 200 dwellings, means of access and associated works, with all other matters (relating to appearance, landscaping, layout and scale) reserved.
Address	Land north west of Abingdon-on-Thames Land bound by Wootton
St Helen Without PC's comments	For info
Decision	29 th September 2020

Ref:	P20/V2054/HH
Date	13 th August 2020
Description	Erection of a garden room
Address	197 Cothill Road Dry Sandford Abingdon OX13 6JW
St Helen Without PC's comments	22 nd September 2020
Decision	18 th October 2020

Ref:	P20/V2077/LDP
Date	17 th August 2020
Description	Certificate of Lawful use for using 2 bedrooms in a 7 bedroom house for Bed and Breakfast (B&B).
Address	Fenlands Cothill Road Dry Sandford Abingdon OX13 6JW
St Helen Without PC's comments	For info only
Decision	12 th October 2020

8. Items for future agendas

9. A.O.B.

10. Date of next meeting

To confirm the date of the next Meeting, which is scheduled for 7.00p.m. on Monday 19th October 2020 by Video Call. Access details can be provided closer to the meeting by the Clerk via email: clerkshwpc@gmail.com or Tel: 01865 321555

Minutes & Agendas can be found on our website at: <http://www.woottondrysandfordshippon.co.uk/>