

# The Parish Council of St. Helen Without

## Minutes of the Parish Council Meeting held on Monday 29<sup>th</sup> June 2020 at 7.30 p.m. by Video Call

**Present:** Cllrs. M. Page (in the Chair), C. Parkin, V. Talbot, L. Church, R. Bahu, P. Painting, T. Turner, D. Churchouse

**In attendance:** Cllrs. R. Webber & C. Webber, Mr David O'Hara, Anna Clarke (Clerk).

### 1. Apologies for Absence

None

### 2. Declarations of Personal or Personal and Prejudicial Interests

Friends of Shippon Grant request – Cllrs Page, Parkin, Talbot, Bahu & Churchouse

### 3. Matters raised by members of the public

None present

### 4. Attending Councillors and MOD

**Cllr Catherine Webber** – had a meeting on air quality and asked for diffusion tubes for Barrow Road. This will compare air quality now and when the Dalton Barracks development is in place.

A Full Council Meeting will take place in July and will be streamed. It is also aimed that from 13<sup>th</sup> July, the Public will be able to access online Planning Committees.

If people are having issues paying Council Tax in the current situation, they are urged to contact the Vale to discuss how they can help.

Waste collection has been taking place earlier in the hot weather, so waste to be put out 1 hour earlier than usual.

Some villages are involved in making face coverings and selling them for charity.

Oxfordshire Citizen's Advice have details of a number of scams on their website.

<https://www.citizensadvice.org.uk/consumer/scams/check-if-something-might-be-a-scam/>

Cllr Painting to send Cllr C Webber a list of the points for Clarification from Emily Hamerton. PP

#### **Cllr Richard Webber**

Covid-19 has highlighted the relationship between the County Council and Care Homes Sector across the County and this is an area which is currently being addressed. There has been no response from Stowford House. Mr O'Hara to see if he has a contact. M'OH

In September, when schools are due to return, there will be home to school transport issues, as buses will be running at approx. 20% capacity. It is going to be difficult to get children back to school with social distancing measures in place.

#### **MoD**

The Airfield is re-opening and will be busy fitting in all the missed events, although the Car Boots are still not taking place.

Mr O'Hara to follow up if the Airfield can continue to be used by villagers to take exercise. DO'H

Mr O'Hara asked if the Give Way, at the entrance to Dalton Barracks on Cholswell Rd, could be replaced by a Stop Sign? Highways Committee to follow up. HC

The drainage at the back of Rookery close has been cleared, however a rainy period is needed in order to check if it has been successful.

### 5. Minutes of the meeting held on 2<sup>nd</sup> March 2020

The Minutes were agreed and signed by the Chair.

### 6. Finance Update

a) **Declaration of Exemption from External Audit** – a resolution was passed that the Council has neither had income nor expenditure, which exceeded £25,000. The certificate was signed by the Chair and Clerk. The Clerk to send the certificate of exemption to the external auditor. AC

b) **End of Year Accounts** – the Clerk circulated end of year accounts, which were agreed.

c) **Audit** – the internal audit was circulated and noted.

d) **Annual Governance Statement** – the Chair read out the AGR and it was unanimously agreed and signed by the Chair and RFO.

e) **Annual Accounting Statement** – was circulated and it was unanimously agreed and signed by the Chair and RFO.

f) **Public Rights of Inspection** – the Clerk has set this for 1<sup>st</sup> September for 30 days.

## The Parish Council of St. Helen Without

### 7. Website

Phase 1 should be ready within the next couple of weeks.

### 8. Neighbourhood Plan

No update. Cllrs Page & Parkin are reviewing.

MP/CP

### 9. Matters arising from the Minutes

None

### 10. Finance and Administrative Matters

#### a) Accounts for payment

Payee	Purpose	Total	VAT
Parish Clerk	Salary June	£506	
Parish Clerk	Expenses June	£44	
BGG	Grass cutting May	£126	£21
Zoom Video Communications	Subs for Zoom Meetings	£14.39	£2.40

In line with the powers S101 of the Local Government Act 1972, subsection (1), the Emergency Committee agreed the following payments in the intervening period between meetings:

Payee	Purpose	Total	VAT
Parish Clerk	Salary March, April & May	£1518	
Parish Clerk	Expenses March, April & May	£132	
Toolstation Invoice	Litter picking	£155.64	
Insurance	Annual renewal	£802.96	
BGG	Grass cutting April	£126	£21
Wootton Parish Council	NP Shared Costs	£457.71	

#### b) Grants

In line with S137 powers, the Parish Council unanimously agreed to the following grants:

£500 for Friends of Shippon

£500 for Dry Sandford Primary School Breakfast Club & £250 towards costs incurred as a result of the unique situation resulting from Covid-19.

**c) Insurance** – the policy was renewed under the 3 year agreement, in line with ongoing management of risk.

### 11). Matters raised by members of the Council

Cllr Parkin noted that the car park in Shippon will be open again from 4<sup>th</sup> July.

Cllr Churchouse noted that the contract between the bus company and Abingdon Schools, specifically says that it will not use Barrow Rd. The Clerk to follow this up with the 3 private schools. AC

### 12). Sandleigh Road Recreation Ground

The Inspection roster for 2020 is below: Any requests for amendments should be sent to the Clerk.

2020/21			
June	Cllr Vicki Talbot	July	Cllr Richard Bahu
August	Cllr Tom Turner	September	Cllr David Churchouse
October	Cllr Phil Painting	November	Cllr Lee Church
December	Cllr Caroline Parkin	January	Cllr Mike Page

Cllr Page went through the correspondence and it was resolved that it be noted.

### 13). Correspondence

#### Oxfordshire County Council

Oxfordshire All In Updates **Oxfordshire Residents warned against Coronavirus scams**

<https://news.oxfordshire.gov.uk/oxfordshire-residents-warned-against-coronavirus-scams/> **Message**

**from Oxfordshire Clinical Commissioning Group** – Patient Care during Coronavirus programme is asking experienced practice nurses to join the teams in our dedicated COVID-19 clinics across the county.

Cancer consultations available via telephone and video

**Rural Gigabit Voucher Scheme** - Web: [www.betterbroadbandoxfordshire.org.uk](http://www.betterbroadbandoxfordshire.org.uk)

## The Parish Council of St. Helen Without

**Shielding the Vulnerable in Oxfordshire** – where to get help and support on 01865 89 78 20 or email [shield@oxfordshire.gov.uk](mailto:shield@oxfordshire.gov.uk).

Bus gates, school streets, 20mph zones and more space for cyclists on the agenda as county plans long-term transformation

People urged to wear face coverings and stay alert

Oxfordshire Libraries Update

Oxfordshire County Council – Gypsy & Traveller Service

**Community Matters Fund** – Following the Coronavirus outbreak, we have pledged £500,000 to help local groups deliver vital support and services directly to people in vulnerable currently being welcomed from local authorities, parish and town councils, charities and community groups for grants up to £10,000. For more information and to apply, visit [www.westernpower.co.uk/in-this-together](http://www.westernpower.co.uk/in-this-together)

### **OALC**

Annual Report & Accounts

Coronavirus Advice for Parish Councils

May Update

Letter from Robert Jenrick praising local Councils and Councillors reaction to the pandemic

### **Vale Communications**

South and Vale district councils launch online form to help businesses access government grants

Sport England Funding Schemes <https://www.sportengland.org/news/195-million-package-help-sport-and-physical-activity-through-coronavirus>

### **Support for people struggling financially due to the Coronavirus pandemic:**

Vale residents - [vowh.counciltax@secure.capita.co.uk](mailto:vowh.counciltax@secure.capita.co.uk) / 0345 302 2315

Advice and support for businesses-

Vale business [www.whitehorsedc.gov.uk/businessrates](http://www.whitehorsedc.gov.uk/businessrates)

**Vulnerable residents with no support available locally**, the council is able help by offering to deliver food parcels and collect prescriptions. They should call 01235 422600 or email [communitysupport@southandvale.gov.uk](mailto:communitysupport@southandvale.gov.uk)

Volunteering in Oxfordshire – volunteers guide

Cllr Catherine Webber – Covid 19 Bulletin

South Oxfordshire and Vale of White Horse district councils have reopened their paid-for bulky waste collection service for large household items and are also issuing a warning about fly-tipping £218m of funding to boost infrastructure in the Didcot Garden Town has finally been agreed

### **Cornerstone and The Beacon are here for you #AtHome**

Visit [beaconwantage.co.uk](http://beaconwantage.co.uk) and [facebook.com/TheBeaconWantage](https://www.facebook.com/TheBeaconWantage)

[facebook.com/CornerstoneDidcot](https://www.facebook.com/CornerstoneDidcot)

Residents reminded to recycle responsibly

Electoral Register Update

Parking charges to be re-introduced in South and Vale car parks from 8<sup>th</sup> June

Government Discretionary Business Grant now open for application [svbs.co.uk/top-up-scheme](http://svbs.co.uk/top-up-scheme)

**Shielding the Vulnerable in Oxfordshire** – where to get help and support on 01865 89 78 20 or email [shield@oxfordshire.gov.uk](mailto:shield@oxfordshire.gov.uk).

Air pollution reduced by more than half in parts of southern Oxfordshire as walking and cycling increases

South Oxfordshire and Vale of White Horse District Councils, express thanks to all of the incredible volunteers who have stepped up to the plate over the past couple of months to make an enormous difference to their communities.

### **Other**

Police & Crime Commissioner Update

Healthwatch Oxfordshire Update

Oxfordshire Citizen's Advice Update

Vale of White Horse District Council Call for Sites for Local Plan 2041

Community First Oxfordshire Update

Matthew Barber Police & Crime Bulletin

Playground Supplies

Playsource Ltd

Furnitubes

Wicksteed Playgrounds

Rospa – Sandleigh Rd Recreation Ground Annual Inspection to take place in July

Rebound Rubber Recycling

Skipsearch

Secure A Field

Morti Sport & Play

Earth Anchors Ltd

# The Parish Council of St. Helen Without

Labour Party consultation from NALC

## 14).Cllrs reports and items for future agendas

None

## 15).Date of next meeting

It was confirmed that the next meeting will be held at 7.30p.m. on Monday 3<sup>rd</sup> August 2020 by Video Call. Access details can be provided closer to the meeting by the Clerk via email: [clerkshwpc@gmail.com](mailto:clerkshwpc@gmail.com) or Tel: 01865 321555.

There being no further business the Chair closed the meeting at 8.30 p.m

Signed.....Date.....

Minutes & Agendas can be found on our website at: <http://www.woottondrysandfordshippon.co.uk/>