

To Members of St Helen Without Parish Council

10<sup>th</sup> May 2018

You are hereby summoned to attend the Annual Meeting of St Helen Without Parish Council to be held on Monday 14<sup>th</sup> May, 7.30 p.m. at Shippon Church Hall. Members of the public and press are welcome to attend. Members of the public may make representations under item 3 of the agenda.

Anna Clarke  
Clerk, St Helen Without Parish Council

### AGENDA

1. Election of the Chair
2. Acceptance of Office
3. Election of the Vice Chair
4. Apologies for Absence
5. Declarations of Personal or Personal and Prejudicial Interests
6. Matters raised by members of the public
7. Co-option of new Councillors
8. Attending Councillors and MOD
9. General Data Protection Regulation
10. Sites Dry Sandford & Shippon
11. Minutes of the meeting held on 26<sup>th</sup> March 2018
12. Matters arising from the Minutes
  - a) Highways matters – village gates, Manor School pupils, speed awareness signs
  - d) Enforcement
  - e) Neighbourhood Plan

### 13. Finance and Administrative Matters

#### a) Accounts for payment

Payee	Purpose	Total	VAT
Shippon Church Hall	Room rental PC Meeting	£16	
Parish Clerk	April Salary	£448.39	
Parish Clerk	April Expenses	£44	
Parish Clerk	Printer & cartridges	£126.97	
Dataprint	Printing newsletter	£214	
Came & Company	Parish Council Insurance	£790.77	

#### b) Grants – none

#### c) Agree insurance renewal

#### d) Audit - Annual Governance Statement & agree Certificate of Exemption & Account Statement for external audit

### 14). Matters raised by members of the Council

### 15) Planning

#### a) Decision Notices

Ref:	P18/V0472/LDP
Date	22 <sup>nd</sup> February 2018
Description	Construction of box dormer to rear roof slope.
Address	54 Lashford Lane Dry Sandford ABINGDON OX13 6DZ

St Helen Without PC's comments	For info only
Decision	19 <sup>th</sup> April 2018

Ref:	P18/V0395/HH
Date	14 <sup>th</sup> February 2018
Description	Single storey rear and side extension, garage conversion, french doors and Juliette balcony rear first floor level.
Address	17 Sandleigh Road Dry Sandford Abingdon Oxfordshire OX13 6DP
St Helen Without PC's comments	No objection to this application but would ask that the proposed development does not exceed the current volume allowance.
Decision	10 <sup>th</sup> April 2018

Ref:	P18/V0330/FUL
Date	23 <sup>rd</sup> February 2018
Description	Change of use of an existing open air agricultural shelter into a Sports Pavilion to serve family members, players and spectators during the Lacrosse seasons for St Helen & St Katharine School. The new pavilion provide changing rooms and shower facilities to both home and away teams, referee changing room, sports equipment storage, WC facilities for spectators, a kitchenette, and amenity space in the form of a club room where family members and spectators can gather. (As amended by plans and statement received from agent 5 March 2018 - addition of an extension to eastern gable)
Address	Church Farm Faringdon Road Abingdon
St Helen Without PC's comments	29 <sup>th</sup> March 2018
Decision	20 <sup>th</sup> April 2018

Ref:	P18/V0436/HH
Date	13 <sup>th</sup> March 2018
Description	Proposed extension and conversion of existing bungalow by altering roof form to create 4 bed dwelling.
Address	29 Sandleigh Road Wootton Abingdon Oxfordshire OX13 6DP
St Helen Without PC's comments	6 <sup>th</sup> April 2018
Decision	8 <sup>th</sup> May 2018

Ref:	P18/V0563/SCR
Date	23 <sup>rd</sup> March 2018
Description	Request for Screening Opinion
Address	Flood Alleviation Scheme Abingdon-on-Thames
St Helen Without PC's comments	
Decision	EIA required on 27th April 2018

**b) Applications dealt with between meetings**

Ref:	P18/V0415/DIS
Date	15 <sup>th</sup> February 2018
Description	Discharge of condition 3(Materials, 4(Building Record), 5(Bat Licence) & 6(nesting sites) on application ref. P17/V2864/FUL Conversion of redundant agricultural barn into dwelling including change of use (amended plans and additional information received 25 January 2018).
Address	Manor Farmhouse, 84 Church Lane, Dry Sandford, Abingdon, OX13 6JP
St Helen Without PC's comments	
Decision	Due 29 <sup>th</sup> March 2018

Ref:	P18/V0453/FUL
Date	22 <sup>nd</sup> February 2018
Description	Replacement store

Address	'The Barn' (land to rear/east of White House Farm) Green Lane Dry Sandford ABINGDON OX13 6JR
St Helen Without PC's comments	No objections
Decision	19 <sup>th</sup> April 2018

Ref:	P18/V0709/HH
Date	27 <sup>th</sup> March 2018
Description	External and internal alterations to house and garage, including change of roof pitch and roof covering and enlargement of garage.
Address	100 Honeybottom Lane Dry Sandford Abingdon Oxfordshire OX13 6BX
St Helen Without PC's comments	24 <sup>th</sup> April 2018
Decision	22 <sup>nd</sup> May 2018

Ref:	P18/V0731/HH
Date	22 <sup>nd</sup> March 2018
Description	1. Creation of front dormer window. 2. Application to change rear dormer cheeks and facade finish from tile hanging to self-coloured render system to match the existing house. (Rear box dormer is being constructed under GPDO limits)
Address	54 Lashford Lane Dry Sandford Abingdon OX13 6DZ
St Helen Without PC's comments	26 <sup>th</sup> April 2018
Decision	17 <sup>th</sup> May 2018

## 16). Sandleigh Road Recreation Ground

### a) Insp. report

<b>2018</b>			
May	Cllr Richard Bahu	June	Cllr Caroline Parkin

## 17).Correspondence

### Oxfordshire County Council

Engagement events for local councils

Leader Funding

#### OALC

New edition of Governance & Accountability

March & April Updates

Clerk pay award

NALC GDPR Toolkit

Proposed amendment to Data Protection Act – no DPO may be required

Executive Committee Vacancies

#### Vale

Vale News

Harwell Campus & Dalton Barracks – SPD Sustainability & Appraisal Scoping Reports

Notification no elections 3<sup>rd</sup> May

Matthew Barber – statement re stepping down as a Cllr

Street Naming & Numbering – Barn conversion, Church Lane Dry Sandford named Moorhouse

Matthew Barber – Policing in Thames Valley

Unlicensed scrap metal dealer fined

#### Other

Moore Stephens – notice to submit authorities annual return

CAB Newsletter

OCVA Newsletter

BBC Radio Oxford Community Appeal

Microshade VSM – GDPR Compliance

X2connect – Adopt a Kiosk renovation

Online Playgrounds

Calor Rural Community Fund

CFO – Oxfordshire Community Led Housing Conference 13<sup>th</sup> June & Spring newsletter

Arien Designs – Signs

SSEN Flood defence funding

**18.)Cllrs reports and items for future agendas**

**19).Date of next meeting**

To confirm the date of the next Meeting which is scheduled for 7.00 p.m. On Monday 25<sup>th</sup> June at Dry Sandford Primary School. The first half hour will be given to sub committees issues, followed by the main meeting.

**Minutes & Agendas can be found on our website at:** <http://www.woottondrysandfordshippon.co.uk/>