

# **JOINT PARISH COUNCIL MONITORING COMMITTEE**

**MEETING MONDAY 6<sup>th</sup> FEBRUARY AT 7.30PM**

**WADS COMMUNITY CENTRE; ROOM F3**

## **Minutes**

**Present:** SHW Councillors Russell, Fitzgerald, Page and Parkin  
Wootton Councillors Bristow, Carter, Fysh, Langley and Shaw  
Clerks – SHW and Wootton (GEB)

**Apologies for absence: None.**

### **1. Election of Chairman and Vice Chairman**

**IRB elected as Chair. GF as Vice-Chair**

### **2. Purpose of the Committee**

- **To decide on Committee structure**
  - **Discussed. GEB to provide TOR.**
- **To review volunteers and decide on invitations**
  - **Discussed. GEB to provide TOR.**
- **To decide on consultancy arrangements**
  - **Discussed. GEB to confirm proposals.**
- **To decide on funding and grants**
  - **Further discussion required.**

### **3. Review of volunteers**

- **For Steering Committee**
  - **Discussed. GEB to confirm proposals.**
- **For Sub-Committees**
  - **Discussed. GEB to confirm proposals.**
- **For individual tasks**
  - **Discussed. GEB to confirm proposals.**
- **Parish Councils' representation on above**
  - **Discussed. GEB to provide TOR proposal.**

### **4. Designated Area**

- **MOD property; whether to include in total, in part or to exclude**
  - **Discussed. Decided to include MoD land.**
- **Area to the South of SHW proposed by Abingdon to include in its designated area**
  - **Discussed. Further information to be discussed over email.**

#### **5. Consultancy**

- **Community First Oxfordshire**
  - **Discussed. GEB to provide further proposal.**
- **Other**

**N/A**

#### **6. Funding and Finance**

- **Shared costs**
  - **Discussed and agreed to share costs 50/50.**
- **Grants**
  - **Discussed. GEB to provide further proposal.**
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#### **7. Any Other Business**

**None.**