

The Parish Council of St. Helen Without

Minutes of the Parish Council Meeting held on Monday 15th January 2018 at 7.30pm at Dry Sandford Primary School

Present: Cllrs: M. Russell (in the Chair), C. Parkin, C. Priestley, V. Talbot, Phil Painting, Colin Cox, M. Page. R. Bahu

In attendance: Cllrs Catherine Webber, Richard Webber, Mr Ian Bristow, Mr Andrew Ludlow, Mr Geoff Fitzgerald, Anna Clarke (Clerk)

1. Apologies for absence

Mr Derek Kelso

2. Declarations of Personal or Personal and Prejudicial Interests

Cllr Talbot – windows Barrow Road

Cllrs Russell & Painting – Dalton Barracks

Cllr Parkin – Friends of Shippon grant

3. Abi Brown – Vale Arts Officer

Abi works with young people on art projects. On any large housing scheme, some money is given towards an art project (% of CIL on any development over 200 houses). Abi will be helping the Neighbourhood Plan Steering Group to engage with young people to get their views on what is needed, using Arts to open a dialogue. Cllr Russell suggested a trail that covers both ends of the Parish. It would need to be funded by a Community Grant or English Heritage. The trail could be identified in the Neighbourhood Plan. Abi can help with applying for Heritage and other funding. Cllr Russell suggested holding a workshop. Abi to do a funding search and report back from young people's events.

4. LPP2 Supplementary Planning Document (SPD)

Cllrs met with Hankinson Duckett (HD) to look at the SPD. They appeared to be interested in the views of the Parish Council. Cllr Talbot has repeatedly requested that the wording is changed to Dalton Barracks and Abingdon Airfield but they said that it is too late to change it before it goes to the Inspector. HD confirmed that they do not see troops departing before 2029, 2025 at the earliest. Cllr Page reported that they confirmed, although the Developer comes along with a plan, having an SPD and NP, can only be a positive. Cllrs mentioned a number of issues at the meeting, e.g. the new development being separate from Shippon, traffic issues, green spaced etc, all of which they took note of.

It was agreed that the PC needs to look at a strategy for presenting to the Inspector and whether to hold public events. Cllrs Talbot, Painting and Page would like to register their interest for speaking to the Inspector.

5. Minutes of the Meeting held on 4th December 2017

The minutes were agreed and signed by the Chair.

6. Matters raised by members of the public

Geoff Fitzgerald asked to address the meeting with regards to the Neighbourhood Plan and due diligence. Mr Fitzgerald said that he was disappointed to be back as, when he resigned from the NP process and the Parish Council, he thought that new rules had been introduced re due diligence and now believes that the Steering Group are now ignoring their own rules and seem resistant to change. The Neighbourhood Plan groups are spending public money, so the moves to disband the JMC is concerning. Mr Fitzgerald commented that he found the position paper from Wootton to be embarrassing. It stated that Wootton PC had unanimously voted to disband the JMC. (Mr Ian Bristow stated that this had been a miscommunication and would not be happening). Mr Fitzgerald went on to say that he sees SHW PC as a council who makes decisions implemented by the Clerk but that Wootton PC allows the Clerk to make the decisions. Mr Fitzgerald showed concern that not all the minutes and agendas and meeting dates were being made available to the public, therefore, the JMC as a governance committee was not being transparent and the public could not see the decisions being made. Mr Fitzgerald said that he believed that, although the rules had been changed so that any spend over £200, due diligence should be applied, this had been ignored, for e.g. using a preferred print supplier rather than getting quotes. Mr Fitzgerald also said that he got involved with the market research for the questionnaire to help rationalize and streamline it, which would ultimately reduce printing costs. Mr Fitzgerald also suggested looking at online first, backed up with a paper questionnaire, which would have saved approx £1700 but felt this was all ignored. Mr Fitzgerald also commented that the printing costs could have been halved if a different supplier was sought. 3 quotes had been obtained but there had been no tendering process.

Mrs Carol Page (on behalf of the NP Steering Group)

The Parish Council of St. Helen Without

Mrs Page would firstly like to refute the suggestion that Wootton PC had voted to disband the JMC as she was at the meeting when they rejected the suggestion. Mrs Page also expressed disappointment that one person's perception was being touted as reality as to what has been taking place and concern about all the accusatory emails that have been flying around. There have been some direct and very strong accusations from one party. Mrs Page raised the question as to why no Cllrs have raised these concerns? Due diligence rules are there to prevent corruption. There are a lot of volunteers signed up the steering group giving their time, who did not sign up for these sorts of accusations. Cllr Russell stated that we all have a solid belief in the individuals involved. Mrs Page requested that an independent review be carried out by the Vale if Councillors had any concerns.

Mr Ian Bristow commented that the Position Paper email sent round was inaccurate in stating that the JMC may be disbanded. Mr Bristow also commented that we need to move forward now; the governance issues have been resolved. He also pointed out that the financial regulations, e.g. around preferred suppliers etc are open to interpretation and the steering group has tried to be pragmatic in its approach. Cllr Painting asked that, if it was a single point of view, it could be that one view that is wrong; should the process therefore stop? Mr Fitzgerald countered that he believes it not to be just his view and cited Cllrs Parkin and Russell as agreeing with his viewpoint. Mr Fitzgerald also said that, going forward, if the NP groups stick to the rules, he doesn't see a need for the process to stop. SHW PC Cllrs will meet separately to discuss this.

7. Attending Councillors & MoD

The Army Engagement Officer will be holding a event to enhance community engagement. The full brief will be sent out soon.

Cllr Richard Webber

Cllr Webber stated that an Inspector will go through every decision made at the end of the NP process. There is a NP Development Officer at the Vale, whose job it is to help with these processes. It was agreed to invite this Officer to look at the processes, rather than have a formal independent review. Cllr Catherine Webber to find out who Will Sparling's replacement is. CW

There is a Planning enquiry to commence on 23rd January that may have a national impact. The County have said that there are 2 major applications for Sutton Courtenay that will tip it over the edge for traffic issues, so they have decided to cease any more development there until traffic infrastructure is in place. However, a growth deal worth £212 million is due to be determined soon, which will make it harder to turn development down. County would however argue, that it would take at least 5 years to get the infrastructure in place.

Cllr Catherine Webber

Cllr C Webber is now the shadow portfolio holder for Housing & Development. The £30 million expected to be saved by the 5 councils is now going to be £20 million.

Cllr Webber raised the issue of air quality at Full Council and asked if 2 AQMA's could be looked at and funded but they did not pass the motion. 52 people a year die in the Vale as a result of the air quality.

Food Waste – no longer needs to be put in green bags; it is not possible to use plastic bags.

7. Matters Arising from the Minutes

a) Highways

Grass Cutting – HSG have approached potential contractors for quotes for 2 cuts per year. Quotes have also been obtained for putting the Manor school pupil produced signs up; one quote was 6 @ £98 each + vat and another £176.40 for 8. HSG will ask the Army if they will help with putting them up. HSG to check with Geoff Fitzgerald if Dry Sandford PS pupils would like to design some signs. The HSG will revisit the painting of the white gates when the weather improves.

Biffa swept the pavement of leaves on Faringdon Road.

b) Enforcement – Work still hasn't started soon on the windows at 62 Barrow Road. The clerk to write to John Binning. AC

c) Neighbourhood Plan (NP) – George Edmonds-Brown provided a set of costs. The questionnaires are going to the printer 16th January. 7-17th February NP group will be chasing responses. The young people's questionnaire will go out with the main one. There will be a Young Person's event on 14th February at the Army Community Centre. Cllr Bahu will be approaching Biffa for financial support re junk mailing.

d) Newsletter – The Clerk to get a draft out to Cllrs. AC

e) Noticeboards – the Clerk to send out the quotes when all are in. AC

5. Finance and Administrative Matters

a) Accounts for payment

Payee	Purpose	Total	VAT
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The Parish Council of St. Helen Without

Dry Sandford Primary School	Room rental PC Meeting	£10	
Dry Sandford Primary School	Breakfast Club Grant	£500	
Parish Clerk	Salary December	£439.61	
Parish Clerk	Expenses December	£44	
Cllr Carole Priestley	Manor School road safety poster competition prizes	£60	

***cheque for Friends of Shippon produced at the meeting, so not published on the Agenda.**

b) Applications for Grants

Cllr Page proposed a grant of £50 for the Oxfordshire Association for the Blind. Cllr Bahu seconded the motion and it was unanimously agreed.

Cllr Priestley proposed a grant of £400 for the Friends of Shippon. Cllr Talbot seconded the motion and it was a unanimously agreed.

Cllr Bahu noted that W&DS Youth Club will be reopening soon.

Precept – the Financial Sub Group met on 8th December 2017 and propose that the precept remains at £17,051. Cllr Painting proposed that the precept remained the same at £17,051, Cllr Parkin seconded the motion and it was unanimously agreed.

6. Matters raised by members of the Council

Cllr Parkin would like it to be noted that she objects to Mr Fitzgerald including her in his presentation as having ongoing concerns with the running of the Neighbourhood Plan. Cllr Parkin confirmed that she did raise an issue in the past, however it was resolved and she was content with the outcome.

Cllr Resignations – Cllrs Madeleine Russell and Carole Priestley handed in their resignations, although Cllr Priestley will be finishing a piece of work with the HSG first. Cllr Page thanked Cllr Russell for 40 years service and noted that everyone was sad to see her leave the PC.

Dry Sandford Ward – Cllrs Parkin and Talbot will now represent the DS Ward.

7. Planning

a) Decision Notices

Ref:	P17/V2706/LDP
Date	2 nd October 2017
Description	Proposed single storey detached outbuilding, to provide garages and garden store. Existing hardstanding retained.
Address	101 Lashford Lane, Dry Sandford
St Helen Without PC's comments	For info only
Decision	Withdrawn prior to determination on 18th December 2017

Ref:	P17/V3169/T28
Date	22 nd November 2017
Description	Replacement of existing headframe accommodating 3 no. existing antennas with proposed headframe accommodating 3 no. proposed antennas, replacement of 1 no. existing equipment cabinet with 1 no. proposed equipment cabinet; plus minor ancillary works.
Address	VWH004 – PTD Faringdon Close DNS Faringdon Close Streetworks Faringdon Close, Adj to the Barracks, OX13 6LR
St Helen Without PC's comments	For info
Decision	Telecommunications Development (28) - Approval Granted on 5th December 2017

Ref:	P17/V2863/DIS
Date	20 th October 2017
Description	Discharge of conditions 3 and 4 on application ref. P17/V1180/FUL Demolition of existing single storey building which provides borders dormitory and house parents accommodation for Cothill House School. Demolition of ancillary out-buildings associated with the building and site. Erection of new two storey borders dormitory and house parents accommodation to provide additional and improved facilities and spaces to modern standards, including improved access, paths &

The Parish Council of St. Helen Without

	terraces. Existing pick-up/set-down area to be increased to accommodate start and end of term vehicle movements.
Address	Cothill House School
St Helen Without PC's comments	For info – discharge of conditions from P17/V1180/FUL
Decision	Fully Discharged on 4th December 2017

b) Applications dealt with between meetings

Ref:	P18/V0019/DS (boundary detail on app P17/V2323/FUL)
Date	2 nd January 2018
Description	New dwelling to replace existing dwelling on site that is in very poor condition. Discharge of condition 5.
Address	29 Landsdowne Road, Dry Sandford, OX13 6EA
St Helen Without PC's comments	St Helen Without Parish Council has no objection to the application but would like to raise the concern of parking, which is assumed will overflow onto the bridle path and Landsdowne Road.
Decision	13 th February 2018

Ref:	P17/V1336/0
Date	19 th May 2017
Description	Development of up to 200 dwellings, means of access and associated works, with all other matters (relating to appearance, landscaping, layout and scale) reserved. Amended site access/tree plan. Alteration to Wootton Rd roundabout.
Address	Land north west of Abingdon-on-Thames Land bound by Wootton Road, Dunmore Road and the A34 Abingdon-on-Thames
St Helen Without PC's comments	<p>The Parish Council of St Helens Without has the following comments on this Outline Planning Application</p> <ol style="list-style-type: none"> Housing - This development has a good mix of private and affordable housing numbers with a mixed variety of design and building materials. The open spaces are provided around the perimeter of the site and a small central square. The Vale are asked to ensure that the percentage of open spaces are the correct proportion for the site and design as under their Local Plan Part 1 2031. A development this size should provide some communal facilities to create and develop a sense of community. An adaptable central building that could provide retail, nursery and social facilities Traffic - The present traffic problems around North Abingdon will only be improved when the additional slip roads south on the A34 are provided at Lodge Hill Interchange. Therefore, it is essential the no full planning permission is granted on any large-scale housing development before funding is obtained for these road improvements. Before full planning permission is granted for this site the VWHDC should ensure that the width of internal roads within the site is sufficient to prevent blockage by parked cars so that emergency vehicles etc can access. With houses constructed with no garden space at the front of the property and between the access roads this is essential. We do not wish to see another error like Deerhurst Park at Wootton. Noise and Pollution - There are concerns that noise and air pollution may be a problem on this site due to the close proximity of the A34, Wootton Road and Abingdon Ring Road. Therefore, ongoing monitoring should be undertaken to ensure statutory levels are not exceeded, particularly in the Community Play Area. 106 or CIL Contribution - The Parish Council of St Helen Without would expect to receive a 106 or CIL contribution [if this is adopted before full planning application is permitted] towards a Village Hall in Shippon.
Decision	8 th September 2017 (no decision yet issued)

Ref:	P17/V2864/FUL
Date	31 st October 2017
Description	Conversion of redundant agricultural barn into dwelling including change of use.
Address	Manor Farmhouse, 84 Church Lane, Dry Sandford, Abingdon, OX13 6JP

The Parish Council of St. Helen Without

St Helen Without PC's comments	No Objections
Decision	26 th January 2018

Ref:	P17/V3272/LDP
Date	11 th December 2017
Description	Proposed single storey detached outbuilding, to provide garages and garden store. Existing hardstanding retained.
Address	101 Lashford Lane, Dry Sandford
St Helen Without PC's comments	For info only
Decision	5 th February 2018

Ref:	P17/V3192/LDP
Date	11 th December 2017
Description	Construction of 2 single storey outbuildings
Address	Rushwood, Cothill Road, Dry Sandford
St Helen Without PC's comments	For info only
Decision	5 th February 2018

8. Sandleigh Road Recreation Ground

Goal Posts – To be discussed at the next meeting.

The Inspection roster for 2018 is below: Any requests for amendments should be sent to the Clerk. **All**

2018			
January	Cllr Phil Painting	February	Cllr Colin Cox
March	Cllr Mike Page	April	Cllr Martin Gilbert
May	Cllr Ken Houlden	June	Cllr Carole Priestley

Cllr Russell went through the correspondence and it was resolved to note it and his comments.

9. Correspondence

Oxfordshire County Council

Oxfordshire Clinical Commissioning Group – Locality Based Plans

Thames Valley Police Newsletter

Road Closure 24th January 7 – 11pm Cothill Road adjacent to the Mill

TVP Survey – proposal to increase Police element of Council Tax by £12 per year on average

OALC December update

VofWHDC Communications:

Mark Stone appointed as Chief Executive

Waste Collection Smartphone app

Vale News December

Vale – Better Housing Better Health Service (BHBH) – advice on staying warm and managing energy

bills 0800 107 0044 or www.bhbh.org.uk

Vale – Hankinson Duckett appointed as consultants for Supplementary Planning Documents

Vale - £100K awarded in Vale for Community Projects

RAF Brize Norton Consultation – Airspace change proposal

Minerals & Waste Collection Local Plan Part 2

Other

OCVA newsletter

London Oxford Airport Consultation

Booklets Prints

a) Cllrs reports and items for future agendas

Nothing raised

b) Date of next meeting

It was confirmed that the next Parish Meeting would be held at 7.30 p.m. on Monday 19th February 2018 at Shippon Church Hall

There being no further business the Chairman closed the meeting at 9.45 p.m.

The Parish Council of St. Helen Without

Signed.....Date.....

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