

# WOOTTON PARISH COUNCIL

**Minutes of the Meeting of the Wootton (Abingdon) Parish Council held at 7.30pm on Tuesday 1<sup>st</sup> March 2016 at the Wootton & Dry Sandford Community Centre**

**Present:** Councillors Ludlow (Chair), Bristow, Carter, Fysh, Langley, Mann, Parker, Rayner, Werrell, Westell and White and County Councillor Bob Johnston

## **1. PUBLIC PARTICIPATION**

### **a) Presentation on Wootton Business Park**

Ms Sophie Matthews and Mr Phil Bartleet of Walsingham Planning, who were representing the developers, of Wootton Business Park attended the meeting and gave a presentation about the proposed development. The development would comprise up to 64 properties, 24 of which would be affordable; 6 would be flats in two storey units and 4 would be cluster homes. 2 parking places had been provided for each property and an additional 10 to 11% visitors' places. Councillors expressed concern about the parking arrangements and the narrowness of some of the roads, which would be likely to be inadequate for emergency vehicles and bin lorries. The allocation of Section 106 money was discussed, especially the allocation of funds to marginal areas such as works of art and Lashford Lane Fen. Ms Mathews said that it was most unlikely that the overall amounts could be changed but it may be possible for the Parish Council to discuss re-allocations with the County and District Councils leading to a deed of variation of the Section 106 legal agreement. It was envisaged that there would be a management company dealing with the development as well as the green space north of Deerhurst Park which was being donated to the community *in perpetuity*. Councillors drew attention to the need for a bus turning circle at the entrance to the development. Ms Matthews said that this was not in the plans and additional funding would not be available for it from the developers.

### **b) To receive any representations from any member of the public present.**

None

## **2. APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Shaw,

## **3. DECLARATION OF PERSONAL OR PERSONAL AND PREJUDICIAL INTERESTS**

None

## **4. DISTRICT/COUNTY COUNCIL REPORTS**

County Councillor Bob Johnston said that on budget day the budget was not passed as it was not supported by the Independents. A Government transition relief grant of £4.5 million was, however, available and this allowed cuts to Children's Centres to be reduced by £2 million; no Centres will therefore close before September, which will allow time to investigate other funding arrangements. The future of Wootton Children's Centre is still unclear. An additional £1 million will also be available for bus services, but this will not save the No 44. There will be a 3.99% rise in Council tax. Proposals are being considered for a Unitary Authority; the plans proposed by the District Council are unlikely to be viable as the minimum size for a Unitary Authority needs to be 300,000, whereas Oxford City Council has only 150,000 residents.

In response to a question, Councillor Johnston commented on the present situation on the VWHDC Local Plan. The Inspector had completed his public review but there were issues with the Green Belt proposals; modified plans are expected in six weeks.

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## 5. MINUTES OF THE MEETING OF 2<sup>nd</sup> February 2016

The minutes of the meeting of 2<sup>nd</sup> February were approved and signed by the Chairman.

## 6. MATTERS ARISING

### a) Community Centre - Para 6(a)

Cllr Fysh said that the work on the car park had started and should take approximately two weeks. The problems with drainage were being resolved and a total of 11 additional places will be available.

### b) Hedges and footpaths - Para 6(b)

Concerns were expressed about piles of mud behind Whitecross and on Cumnor Road. Large branches were impeding the footpath on Lamborough hill. The hedge on Cumnor Road alongside the Willows was also impeding the footpath.

### c) Highways Para 6(c)

Work had been done on the grips in Fox Lane but large branches from the hedge on the north side of Fox Lane were blocking the ditch.

### d) Transport/No 4 Bus Review – Para 6(d)

Councillors were meeting representatives of Oxford Bus Company Meeting on the 8th March. Issues that are on the agenda include -

- General thinking on the future – how can the Parish Council help?
- Dalton Barracks and publicity for the service through HIVE
- Discussion on stats – Wootton compared to other stops
- Update on promotion for young people – publicity
- People not having their return tickets stamped which affect the statistics
- Changes in timetable – informing people in advance

### e) Cricket Club and Recreation Ground - Para 6(e)

There had been further instances of vandalism at the Cricket Ground.

### f) Playgrounds – Para 6(f)

Cllr Parker and Bristow together with Mrs Gwen Morgan and the Clerk met with Playground Services, the contractors that had installed the playgrounds at Cumnor and Appleton. It was agreed that the company would submit a scheme of between £80,000 and £100,000 with options for reducing the cost. WREN was likely to be a useful source of funds.

### g) Community website and newsletter - Para 6(g)

Nothing to report.

### h) OCC: Transmissions of Responsibilities to Parish Councils – Para 6(h)

OCC had promised to let parish councils have costs and plans by the end of February. Small grants would be provided for cutting grips which could be of interest to Wootton. However, experience from other parish councils has indicated that grants are likely to be cut back after the first year, thereafter falling on the Precept.

### i) Section 106 Funding – Para 6(j)

There needed to be follow up on Wootton Business Park and playground

### j) Sunningwell Neighbourhood Plan – Para 6(k)

No response had been made by Sunningwell Parish Council to Wootton Parish Council saying that it did not want houses in Wootton included in the Sunningwell Neighbourhood Plan.

### k) HM The Queen: 90<sup>th</sup> Birthday – Para 6(l)

The Church were planning to hold an event at the Community Centre.

### l) Emergency Plan – Para 11

Cllr Fysh proposed that the draft Emergency Plan be accepted. This was seconded by Cllr Mann and approved unanimously.

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### 7. DEVELOPMENT MATTERS

#### a) Applications received from the District Council for consultation and consideration by the Planning Committee

P15/V2752/FUL 4.1.2016	Proposed new two bedroomed house on the land to the side of 18 Mathews Way 18 Mathews Way, Wootton OX136JX Mr Adam French	No objection
P15/V2343/HH 24.12.2015	Part single and part double storey extension to the west (rear) of this detached single family dwelling house Hedderley House, Old Boars Hill OX15JQ Mr & Mrs David Bennett	No objection
P16/V0068/HH 18.01.2016	Conservatory extension to dwelling house 210 Cumnor Road, Boars Hill OX1 5JS Mr G Boucher	No objection
P15/V2896/HH 1.2.2016	Amendment No 1 New dormer window on front elevation, and erection of two storey rear extension 117 Whitecross, Wootton OX13 6BP	No strong views; but concerns remain that there is overlooking of neighbours' gardens despite the side screens.

It was resolved to confirm the Planning Committee's action

#### b) Decisions of the Local Planning Authority

P15/V1389/HH 30.6.2015	Rebuilding and extension of existing outbuilding to form ancillary accommodation Windy Ridge, Old Boars Hill, OX1 5JJ Mr & Mrs Kam	No objections	Permit 9.2.2016
P15/V1534/HH 9.7.2015	Extension to garage to form annexe and erection of orangery to main house. Oakline, The Ridgeway, Boars Hill OX1 5EZ Mr & Mrs Bowen-Lowe	No objections	Permit 2.2.2016
P15/V2494/HH 27.10.2015	Erection of a two storey and single storey side extensions Paddock Brow, Jarn Way, OX1 5JF Mr & Mrs Nicolas Usiskin	Object; well over the 30% allowance and extensions not in keeping with the rest of the property.	Permit 27.1.2016
P15/V2670/HH 19.11.2015	To provide a pitched roof over a partially constructed detached store 237 Whitecross, Wootton OX13 6BW Mr & Mrs D Thomas	Object unless a pitched roof can be accommodated within the permitted development height	Permit 1.2.2016
P15/V2896/HH	New dormer window on front elevation. Near rear extension	No objection, provided it is	Permit

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11.12.2015	(permitted development) 117 Whitecross Wootton OX13 6BP Mr R Norris	within the 30% limit	17.2.2016
P15/V2906/FUL 11.12.2015	Demolition of an existing dwelling, Erection of a replacement dwelling Foxcombe Field, Fox Lane OX1 5DR Dr S Logan	No objection provided it meets all planning criteria.	Permit  1.2.2016
P15/V2974/HH 21.12.2015	Internal and external refurbishment to existing derelict cottage. Proposed rear single storey extension and front new dormer to accommodate first floor door onto proposed balcony Orchard Hill Cottage, Orchard Lane, Boars Hill OX1 5JH Mr Ralph Dennison	No objection	Permit  5.2.2016
P15/V2752/FUL 4.1.2016	Proposed new two bedroomed house on the land to the side of 18 Mathews Way 18 Mathews Way, Wootton OX136JX Mr Adam French	No objection	Permit  18.2.2016

It was resolved to note the Planning Authority's decisions

### 8. Wootton Business Park

A public viewing of the plans had been arranged for 8<sup>th</sup> March. The VWHDC had given the Parish Council an extension until 22<sup>nd</sup> March for comments. It was resolved that the Clerk would draw up and circulate a draft response to the VWHDC following the public viewing and taking into account comments made by councillors.

### 9. MATTERS RAISED BY MEMBERS OF THE COUNCIL

Cllr Langley asked for hard copies of the Emergency Plan to be provided to the Plan Co-ordination Group.

### 10. FINANCIAL AND ADMINISTRATIVE MATTERS

#### a) March 2016 Accounts for approval

Clerk Salary March	£592.40
Clerk Expenses March	£158.21
Annual OALC subscription 2016-2017	£503.42
OPFA Subscription	£50.00
Wootton & Dry Sandford Youth Club – 2015/16 grant	£3,500.00
WADS Community Centre – 2015/16 grant	£2,000.00
South & Vale Carers – 2015/16 grant	£200.00
Parochial Church Council – 2015/16 grant	£450.00
Pre-school Play Group – 2015/16 grant	£300.00
Junior Citizen's Trust – 2015/16 grant	£50.00
Oxfordshire Assn. for the Blind – 2015/16 grant	£100.00
Oxfordshire South & Vale CAB – 2015/16 grant	£600.00
ST Grounds Maintenance – litter picking February	£375.00

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It was resolved that the March invoices be approved for payment.

**b) Applications for grants**

None

**11. COMMUNICATIONS RECEIVED**

South & Vale - Town and Parish Forum Final report

OCC – Highway Works – February to April

OCC – Oxfordshire Together - Transition of local services

South & Vale – Oxfordshire Unitary Councils

CPRE – Port Meadow

VWHDC – Planning Extension Wootton Business Park

OALC Newsletter – February 2016

It was resolved to note the communications received

**12. COUNCILLORS' REPORTS AND ITEMS FOR FUTURE AGENDAS**

None

**13. FUTURE MEETINGS**

It was agreed that the next meeting of the Council will be held on Tuesday 5<sup>th</sup> April 2016 at 7.30pm at the Wootton & Dry Sandford Community Centre. It would be preceded by the Annual Parish Meeting at 7pm.

Chairman.....Date .....