

The Parish Council of St. Helen Without

Minutes of the Parish Council Meeting held on Monday 18th April 2016 at 7.30pm Shippon Church Hall

Present: Cllrs. G. Fitzgerald (in the Chair), M. Gilbert, B. Rogers, C. Priestley, M. Page, C. Parkin, K. Houlden, V. Talbot

In attendance: Mr Derek Kelso (MOD), Anna Clarke (Clerk),

1. Apologies for absence

Cllrs M Russell, C. Webber, R. Webber

2. Declarations of Personal or Personal and Prejudicial Interests

Cllr Page declared an interest in the motor sport event

Cllr Parkin declared an interest in the Manor planning application

Cllr Talbot declared an interest in the renewal of windows at 62b Barrow Road

3. Matters raised by

a) members of the public

No members of the Public were in attendance.

b) Attending Councillors

None

c) MOD

Mr Kelso received a letter from Environmental Health (EH) with their recommendation that the next SXS Racing event scheduled for September, ought to be either moved from the northern end of the airfield to a more central location or be cancelled altogether. Cllr Fitzgerald commented that this seems odd as this is based on attending the second, quieter event and not the first which caused the noise issues. Mr Kelso commented that it is not always easy to move things due to other things going on on the airfield.

Cllr Talbot reported that the person who runs Mission Motorsport who put on the SXS events, is very aware of the issues and has stated that it won't be as noisy again. Mr Kelso agreed that the vehicles at the September event should be quieter.

Mr Kelso said that the Station Commander had directly received a complaint from a member of the Public. It was agreed that it would be helpful for all complaints, where possible, to come through the Parish Council so that there is a one clear process for dealing with complaints. It was also agreed that EH is an unbiased 3rd party and should therefore be the point of reference for all. EH will take all variables in to account, such as how many events will be taking place and how long for.

Mr Kelso reiterated that the MoD must follow due processes for every event and each one is licensed and all risk assessments are carried out. Mr Kelso has invited all organisers of events that take place on the airfield in to review ways of carrying out events. Cllr Fitzgerald also revisited the concern that the number of events may escalate and asked if it would be possible to meet with the Station Commander in order to discuss this.

DK

Cllr Fitzgerald received a separate complaint with regards to noise levels from model aircraft. The member of public had contacted Environmental Health and suggested it be moved to the Shippon end of the field, however, Cllr Fitzgerald responded that, if there is a noise issue, it is not fair to just move the problem from one place to another. Cllr Parkin agreed with this but also commented that Shippon bears the burden of an increased volume of traffic on event days.

The Clerk to write to EH for an official update and state that the Parish Council and MoD are working well together on this.

AC

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Cllr Gilbert commented that there is a noisy plane doing aerobatics regularly over Wootton. Mr Kelso confirmed that there is a number that it is possible to call to complain if it is a military aircraft.

Local Plan

The Clerk to request 2 copies of the Inspector's Report.

AC

4. Minutes of the Meeting held on 7th March 2016

The minutes were agreed.

5. Matters arising from the Minutes

a) Highways matters; Road Safety; Barrow Road and Cholswell Road

Cllr Russell has not yet received an update from Geoff Barrell. The Clerk to request a cost justification from County for the £7,000 maintenance costs.

AC

b) Transport including No 4 Bus

A meeting will be taking place with Oxford Bus Company in June.

c) Hitch copse Cothill, Footpath Closures

The land owner has agreed the creation of a public footpath. This is now being taken forward by Marcham PC but is currently delayed due to unforeseen circumstances.

Cothill Pitt - The landowner is working with the Wildlife Trust on preservation of land. Some areas may be fenced off to preserve them. He also said that he would try and sort out drainage.

d) Vortal

Cllr Fitzgerald to contact David Heron.

GF

e) Abingdon Town Council Neighbourhood Plan

The Clerk waiting to hear of an update from Nigel Warner and the date of the meeting being arranged between the relevant Parishes and ATC.

ATC are saying that they will have to expand the boundaries of Abingdon to 12 Acre Drive so that they can give planning permission for building in order that they can get 106 monies. The Clerk to write to say that SHW PC will not agree to the boundaries being changed. To be flagged up to Cllr Catherine Webber to look at on her return.

AC

f) Overhanging Vegetation

There is still some by the phone box. Cllr Parkin to speak to the Farm Manager.

CPa

g) Parking on Pavements

Cllr Russell has received another complaint re parking on pavements on Rookery Close. Cllr Page to arrange for the PCSO to come to a PC meeting.

MP

h) Adult Exercise Equipment

To be fitted on 21st April. All present wished to thank Cllr Houlden for sorting this out. The final cost was £12,000 incl VAT. It needs to be insured for its full value. The Clerk to check if public liability will cover it. There will be instructions of use on each piece of equipment.

AC

A note to be put in to the newsletter, mentioning the contribution of the Vale Grant.

i) Enforcement

No further update on 62 Barrow Road.

Car Seller, Barrow Road

The Enforcement Team responded that they have monitored the activity and conducted a further site visit, speaking with the owner of the property. From the evidence on site and previous evidence collated from the previous investigation, they concluded that, the activity is the pretty much same as before where it was decided there was no breach of planning control. The owner is entitled to run a business from home, as long as it remains incidental to the main dwelling, ie, the land/building maintains the character and use expected as a dwelling as its primary use. The owner runs a specialist car sales business, where

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the cars are stored at a compound off site, where the majority of viewings take place by appointment. Occasionally some of the vehicles are taken to the home address where viewings/test drives may be conducted, by appointment. This sort of activity would be considered incidental to the dwelling and does not require planning permission. Should there be any concern with vehicles parking on the highway/causing an obstruction, this would be a matter for the local police. As such, there appears to be no breach of planning control.

j) Transparency Code

Parish Councils are now required to publish more information on their websites, such as accounts and audited statements. A successful grant application was submitted to cover the costs of a computer and printer/scanner. The PC will have 3 months during which to upload the necessary documents to satisfy the requirements of the Transparency Code.

k) Oxfordshire Together

The Clerk awaiting further information on Dry Sandford, Gozzards Ford and Cothill with regards to grass cutting. Cllr Talbot attended a presentation on Aspire, a gardening business which works with ex convicts and ex homeless people and they have been doing work with some parishes. Cllr Talbot proposed to contact them with the idea of potentially using them in the event that we take over grass cutting services.

l) Chair

Cllr Fitzgerald will be stepping down as Chair after 3 years. To be discussed at the AGM.

Cllr Brenda Rogers has now stepped down as a Councillor and Cllr Talbot proposed a vote of thanks to her for her involvement with the PC. Cllr Fitzgerald seconded the proposal. An advert to be put in to the newsletter for new Dry Sandford Councillors. AC

m) Tree Works

The Clerk received an email from County stating that tree maintenance was required on Church Lane. The Clerk to get clarification that this is merely a notification and not a request for work to be carried out. AC

6. Finance and Administrative Matters

a) Accounts for payment

b) Payee	Purpose	Total	VAT
Shippon Church Hall	Room rental	£16	
Parish Clerk	Salary March	£332.44	
Parish Clerk	Expenses March	£44	
Oxford Green Belt Network	Annual Subscription	£15	

a) Grants

There were no grant applications.

7. Matters raised by members of the Council

Planning

Stones Farm

Cllr Parkin raised concern that the boarded up windows at Stones Farm, a listed building owned by Manor School, need replacing. Cllr Russell has previously raised the issue with them but nothing has been done. Cllr Talbot to contact the Listed Building Officer. VT

Dogs at Sandleigh Road Recreation Ground

Cllr Parkin raised the issue of dog fouling on Sandleigh Road Recreation Ground, where the owner was not cleaning up after their dog. Cllr Parkin to find out where the owner lives in order that the PC can write to them.

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Gossards Ford – concern was raised over the speed that people are driving through Gossards Ford. Cllr Fitzgerald also had a complaint about people driving too quickly along Honeybottom Lane. Cllr Page to follow up on access to Community Speed Enforcement Equipment. MP

Section 106 Monies Wootton

Cllr Fitzgerald updated on S 106 monies relating to Wootton. Approximately 65 houses are due to be built and Wootton Parish Council has requested that S 106 monies are partly used for a roundabout on Sandleigh Road to slow traffic down and that the no 4 bus would turn in to the new estate rather than on Sandleigh Road as it currently does. It has also been suggested that a crossing be put in on Sandleigh Road for children going to Dry Sandford Primary School. Currently, the Vale have proposed money be spent on Public Art, (approx £13K), and also a grant for the nature reserve. Cllrs agreed that it would be very difficult to justify public art as opposed to road safety.

The Clerk to follow up with Cllr Russell if there is anything further from Geoff Barrell on our S 106 money. AC

Planning Application

A planning application for Rushwood, came under permitted developments, meaning only direct neighbours can comment. However, the application had 3 permitted developments, which actually hugely increased the size of the house. It was agreed that these would in future need to be more closely looked at.

8. Planning

a) Decision Notices

It was resolved to note the Planning Authority's decisions

Ref:	P16/V0097/PDH
Date	14 th January 2016
Description	Proposed single storey rear extension
Address	Rushwood, Cothill Road, Dry Sandford, OX13 6JW
St Helen Without PC's comments	Prior Notification. Copy of application held for neighbours to access. Only neighbouring properties can comment on plans.
Decision	PDH agreed 9 th February 2016

Ref:	P16/V0128/HH
Date	2 nd February 2016
Description	Single storey rear extension, the creation of a front gable end (from a hipped roof) to create first floor bedroom and front canopy
Address	5 Landsdowne Road, Dry Sandford, Abingdon, OX13 6EA
St Helen Without PC's comments	No objections
Decision	Permission granted 28 th March 2016

Ref:	P16/V0282/FUL
Date	8 th February 2016
Description	Proposed revised scheme for 2x detached houses
Address	Land fronting Elm Tree Walk, Shippon, OX13 6JF
St Helen Without PC's comments	The Parish Council of St Helen Without has no overall objection to these modified plans for the 2 houses, however they require the following points to be implemented. <ol style="list-style-type: none"> 1. The increase in size of the footprint of the garage block for plot 1 ,plus the second storey would enable this to become a separate dwelling in the future. Therefore any approval for this must ensure this garage block is tied to the use of the house only. 2. The Parish Council stated very clearly that any approval on this site should not result in any widening of this section of Elm Tree Walk as it provides a natural speed restriction for work and school traffic, particularly during the rush hour.

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	<p>The present road measurements have been documented and this will be monitored closely by the Parish Council in addition to the grass verges and stone walls which are to be maintained in their present positions.</p> <p>3. The Vale of the White Horse District Council should also be aware of a Covenant agreed on this land in 1964 to the properties in White House Close for the water and sewage supplies. They run across this plot and the house owners have access to this land for the maintenance of these supplies. The builder will be responsible for any problems that may occur due to this construction.</p>
Decision	Permission granted 4 th April 2016

a) Applications dealt with between meetings

Ref:	P16/V0416/FUL
Date	2 nd March 2016
Description	Demolition of existing dwelling and erection of two dwellings, closing of existing two vehicular accesses and opening of new access and all associated works.
Address	80 Barrow Road, Shippon, Abingdon, OX13 6JQ
St Helen Without PC's comments	<p>The Parish Council of St Helen Without has no objection to the erection of 2 dwellings on this site, but before approval can be given the following points need to be resolved:-</p> <ol style="list-style-type: none"> 1. The choice of building materials should be in keeping with this part of the Village and therefore cotswold stone would be more appropriate. 2. The relocated entrance drive at the front of the site, goes across the pond which the current owner has tried to infill without success. This is a pond which naturally originates here from an underground water resource and therefore needs to be treated correctly to prevent any future flooding issues. 3. Would the Vale District Council please check if there are any trees on this site that have TPO's assigned to them. 4. The second house proposed is close to the boundary with Cotswold House and will reduce daylight to the house and garden of this property. The Vale should check this does not contravene the National Planning Policy Framework, as this is a site with considerable depth and the houses could be positioned in other locations on the site.
Decision	Due 14.4.16

Ref:	P16/V0505/FUL
Date	25 th February 2016
Description	Change of use from Nursery (D1) to Residential (C3)
Address	68 Cothill Road, Cothill, Abingdon, OX13 6QQ
St Helen Without PC's comments	No objections
Decision	Approved 17 th April 2016

Ref:	P16/V0833/T28
Date	31 st March 2016
Description	Development work at PCP056 Choswell Road OPP10 Cherry Tree Drive Abingdon.
Address	PCP05C – Choswell Road OPP, 10 Cherry Tree Drive, Abingdon, OX13 6EP
St Helen Without PC's comments	
Decision	Granted 26 th April 2016

Ref:	P16/V0608/HH
Date	7 th March 2016
Description	Infill extension to front to enlarge existing bedroom. Single storey rear extension to create family area. Remodelling of internal ground floor layout.
Address	67 Besselsleigh Road, OX13 6DQ

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St Helen Without PC's comments	No objections
Decision	Granted 4 th May 2016

Ref:	P16/V0737/HH
Date	24 th March 2016
Description	Demolish conservatory. Construct rear single storey extension with part 1 st floor extension and mono pitched roof over part single storey extension.
Address	93 Lashford Lane, Dry Sandford, OX13 6EB
St Helen Without PC's comments	No Objections
Decision	Granted 11 th May 2016

Ref:	P16/V0839/FUL
Date	12 th April 2016
Description	Refurbishment of existing Dental and Medical Centre including proposed flat to pitch roof conversion, vertical cladding and replacement windows.
Address	Dalton Barracks, Abingdon, OX13 6HA
St Helen Without PC's comments	No Objections
Decision	7 th June 2016

Ref:	P16/V0905/PDO
Date	14 th April 2016
Description	Change of use of joinery workshop to residential
Address	Rushwood, Cothill Road, Dry Sandford, OX13 6JW
St Helen Without PC's comments	20 th May
Decision	9 th June 2016

Ref:	P16/V0975/FUL
Date	28 th April 2016
Description	Proposed single storey extension to existing commercial storage unit and ancillary works.
Address	Dunmore Court, Wootton Road, Abingdon, OX13 6BH
St Helen Without PC's comments	31 st May 2016
Decision	23 rd June 2016

9. Sandleigh Road Recreation Ground

Sandleigh Road inspection – Cllr Page was not in attendance to update.

The Inspection roster for 2016/17 is below: Any requests for amendments should be sent to the Clerk.

All

2016			
January 2016	Cllr Geoff Fitzgerald	July	Cllr Madeleine Russell
February	Cllr Michael Page	August	Cllr Caroline Parkin
March	Cllr Martin Gilbert	September	Cllr Brenda Rogers
April	Cllr Vicki Talbot	October	Cllr Geoff Fitzgerald
May	Cllr Ken Houlden	November	Cllr Michael Page
June	Cllr Carole Priestley	December	Cllr Martin Gilbert
2017			
January 2017	Cllr Vicki Talbot	April	Cllr Madeleine Russell
February	Cllr Ken Houlden	May	Cllr Caroline Parkin
March	Cllr Carole Priestley	June	Cllr Brenda Rogers

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10. Other

Cllr Fitzgerald went through the correspondence and it was resolved to note it and his comments.

Cllr Fitzgerald to send out an email re Need Not Greed, on organisation asking Parish Councils to sign
pass a motion. GF

a) Cllrs reports and items for future agendas

Nothing raised

b) Date of next meeting

It was confirmed that the Annual Parish Meeting would be held at 7.00 p.m. on Monday 23rd May 2016
followed by the AGM at 7.30p.m. at Dry Sandford Primary School.

There being no further business the Chairman closed the meeting at 9.25 p.m.

Signed.....Date.....