

The Parish Council of St. Helen Without

Minutes of the Parish Council Meeting held on Monday 12th December 2016 at 7.30pm Shippon Church Hall

Present: Cllrs. M. Russell (in the Chair), M. Gilbert, C. Priestley, M. Page, C. Parkin, V. Talbot, K. Houlden

In attendance: Mr Derek Kelso (MOD), PCSO Rich Osborn, Anna Clarke (Clerk)

1. Apologies for absence

Cllr G. Fitzgerald

2. Declarations of Personal or Personal and Prejudicial Interests

Cllr Martin Gilbert - Vortal

Cllr Parkin - the Manor planning application

Cllr Talbot - the renewal of windows at 62b Barrow Road and the Prince of Wales Pub

3. Matters raised by

a) members of the public

None in attendance

b) Attending Councillors

None in attendance

c) MOD

Mr Kelso received an email from Cllr Rusell where a member of the public had complained of army vehicles speeding through the village. Mr Kelso reported that the army takes a dim view of speeding and swiftly reacts but needs evidence, date, time and reg number. They cannot act on hearsay. There will naturally be Military traffic going through the village but this should not include large military trucks who should take another route off the roundabout. Unless it is a military query, Mr Kelso will respond through the Parish Council to complaints.

The gates are closed from 6-10p.m. during the winter period, so if there is a surge in traffic, it will be pushed to the Airfield side.

Mr Kelso reported that he had received an email re noise from a motor event at the airfield. There was included at the bottom of the email a remark about 3000 houses on the airfield generating less noise than these events. Mr Kelso said that he is only prepared to respond to constructive emails and asks that there is some sensitivity to the fact that a lot of people, both military and local, will be losing their jobs when the Barracks closes.

PCSO Rich Osborn

PCSO Osborn carried out SID surveys on Barrow Road. 100 vehicles were surveyed in both directions and 5 of those were speeding. The conclusion of that particular survey is that there were no speeding issues and that sometimes the perception of speed was greater than the actual speed. PCSO Osborn to repeat it at another date on Long Tow and Cholswell Road and also Honeybottom Lane. PCSO Osborn reported that it is more difficult in Cothill as there is no safe straight stretch of road. The PC can use the DVLA website to check on speeding vehicles.

There is currently consideration being given to re starting the Neighbourhood Action Group (NAG). Thames Valley Alert – sign up to email alerts from the Police.

4. Minutes of the Meeting held on 31st October 2016

The minutes were agreed and signed by the Chair.

a) Highways matters

The pole for the VAS should be installed by the end of January and subsequently the VAS. The PC will pay the excess after the S106 spend from Stowford House.

The Clerk to follow up with Marcham on where they are up to with the speed gun and look at the cost of renting a speed gun. **AC**

Review Speed Limit at Honeybottom Lane

To determine whether the proposal is consistent with Department for Transport guidelines, it will be necessary to carry out speed surveys. Cllr Fitzgerald to consider the best places to install the 2 speed devices. **GF**

b) Transport including No 4 Bus

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Cllr Houlden reported erratic timings with the no 4, which will deter people from using the bus if they can't rely on it to be on time.

c) Abingdon Town Council Neighbourhood Plan

In response to the Parish Council's request to ATC that the patch of SHW land currently included in their Neighbourhood request be removed, the response from Cllr Lovatt is below:

'The Town Council is currently commencing the process of creating a Community Led Plan. In relation to your Council's objection to including parts of St Helen Without in the Abingdon neighbourhood plan area, I note your Council's objection. I shall make the Town Council aware of this at such time that it considers the area for any plans'.

d) Overhanging Vegetation

Cllr Gilbert reported that Dry Sandford Primary School has not been cutting the trees overhanging the road on the path that goes between the field and Church Lane. Cllr Fitzgerald to mention to the school and the owners of the Nissan field.

There is still overhanging ivy by the letterbox. Madeleine to follow up with the Farm Manager.

The Clerk to write to 40 Rookery Close.

GF
MR
AC

e) Enforcement

The windows on 62 Barrow Road are still not completed. The clerk to follow up.

AC

f) Oxfordshire Together- Highways Sub Group Report

The Sub Group Terms of Reference were agreed as below:

- Periodic inspection of the Parish to check the condition of road splays, verges, obstruction of pavements, gullies and ditches. Monitor overhanging vegetation in respect of visibility of road signs and blockage of footways.
- Monitor weeds in gutters and weeds on the footways.
- Liaise with neighbouring parishes re potential joint enterprises with regards to a second grass cutting etc.

The sub group will report anything that is the County's responsibility to them and anything the PC is responsible for, bring to the PC. After a drive around the Parish, the sub group didn't find anything that urgently needed attending to. The sub group will be the main contact for County and will copy the Clerk into any correspondence.

g) Neighbourhood Plan (NP)

Councillors reported the feeling from the Parish is that it is generally accepted that there is a need for a Neighbourhood Plan. The Parish Council meeting on 10th January will look at the possibilities of a join plan between Wootton and St Helen Without. There will also be a public meeting solely to discuss a NP on 17th January, 7.00 p.m. at Wootton & Dry Sandford Community Centre and a note will be sent to the Parish at both Shippon and Dry Sandford.

Cllr Talbot commented on a recent article, citing that producing a NP opens it up for developers to build on the greenbelt. Cllr Russell to ask if this is so at the meeting with the Vale.

George Edmonds-Brown will be producing the plan and co-ordinating the process and there was a unanimous vote to pay him a salary to do so. Estimated costs (salary & expenses) are approx £2,400.

MR

h) Vortal

Councillors feel that they need to establish what is happening with the production of a Neighbourhood Plan and its complexities before considering this further. After the meetings in January, the PC will have more of an idea of their thinking.

5. Finance and Administrative Matters

a) Accounts for payment

Payee	Purpose	Total	VAT
Shippon Church Hall	Room rental	£16	
Parish Clerk	Salary November (inc backdated cost of living and increment)	£481.06	
Parish Clerk	Expenses November	£44	
ST Maintenance	Bin emptying October	£20	
CAB	Grant	£100	
South & Vale Carers	Grant	£100	
VofWH DC	Capital Overpayment	£2497	

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Nb the payment for Dalton Barracks Youth Club (on the agenda) was not paid at this meeting and will go on the next meeting's agenda.

b) Precept

The tax base will remain the same but the increased number of houses will raise the precept to £17,051. There was a unanimous vote to agree the precept, the Risk Assessment, The Inventory and the Reserves. The Clerk to notify the Vale. **AC**

c) Applications for Grants

Dalton Barracks to provide some further information for their £750 Youth Club grant. Sue Ryder Nettlebed Hospice applied for a donation but, unfortunately the hospice is out of the Parish, therefore it is not possible to spend parish funds on a donation.

6. Matters raised by members of the Council

Manor Prep School – The Clerk to write to the Manor School for an update on their appointment of a project manager. One of the conditions of the Planning decision was to look at the lighting. St Helen & St Catherines have put some bollard level lights in their car park, which provide sufficient lighting. The Clerk to ask if the Manor are aware of these and to request their consideration in including them in their plans instead of the taller, more obtrusive ones. **AC**

Cllr Russell to see if the Vale have any ideas for an Independent Chair for the Liaison Committee. Alternatively, it could be a joint Chair from both parties. **MR**

Prince of Wales Pub application for Community Asset

All Cllrs (Cllr Talbot abstained) voted to go ahead with applying for the pub to become a community asset. Cllr Priestley to follow up. **CPr**

7. Planning

a) Decision Notices

b) Ref:	P16/V2258/ FUL
Date	7 th September 2016
Description	Proposed new chalet style 2 bedroom dwelling in the existing garden (re-submission of P16/V1221/FUL)
Address	68 Besselsleigh Road, Wootton, OX13 6DX
St Helen Without PC's comments	No objections
Decision	Permission Granted 31 st October 2016

Ref:	P16/V2126/LPD
Date	13 th September 2016
Description	Erection of a single storey timber framed build to the rear of the garden.
Address	9 Landsdowne Road, Dry Sandford
St Helen Without PC's comments	
Decision	Certificate of Lawful Use or Development granted 25 th October 2016

Ref:	P16/V2422/HH
Date	26 th September 2016
Description	Change roof to front elevation from hipped end to gable. Extension of porch canopy to complete elevation.
Address	27 Landsdowne Road, Dry Sandford, OX13 6EA
St Helen Without PC's comments	24 th October 2016
Decision	Permission Granted 21 st November 2016

Ref:	P16/V2569/DIS
Date	6 th October 2016
Description	Discharge of condition 4 – access, 9 - sustainable drainage scheme, 11 – landscaping scheme on application ref. P16/V0282/FUL proposed revised scheme for 2x detached houses.
Address	Land fronting Elm Tree Walk
St Helen Without PC's comments	
Decision	Fully discharged on 17 th November 2016

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b) Applications dealt with between meetings

Ref:	P16/V2550/AG
Date	12 th October 2016
Description	Proposed storage space for stock and equipment/implements
Address	Manor Farm, Barrow Road, Shippon, OX13 6JQ
St Helen Without PC's comments	SHW support the application
Decision	9 th November 2016

Ref:	P16/V2780/HH
Date	5 th December 2016
Description	Side Extension & Loft conversion
Address	Rushwood, Cothill Road, Dry Sandford, OX13 6JW
St Helen Without PC's comments	Due 6 th January 2017
Decision	30 th January 2017

8. Sandleigh Road Recreation Ground

The repairs for the playground will be £599. All Councillors agreed spend. The clerk to order. **AC**
 Cllr Page reported that the copses needed attention and the goal posts repairing but otherwise the recreation ground was in good order. The entrance path was moderately wet but perfectly accessible. It will be monitored on the Highways sub group drive arounds.

Ian Ross of Go Active requested to use the recreation ground for his fitness class. All Councillors agreed that this would be ok, although exclusive use would not be possible.

Felled Trees –

The Chair to visit the homeowner to discuss the way forward. Cllrs discussed taking civil action as the most appropriate action to cover the costs of the removal of the vegetation. The Clerk to get approximate cost getting it removed. **MR/AC**

The Inspection roster for 2017 is below: Any requests for amendments should be sent to the Clerk. **All**

2017			
January	Cllr Vicki Talbot	April	Cllr Madeleine Russell
February	Cllr Ken Houlden	May	Cllr Caroline Parkin
March	Cllr Carole Priestley	June	Cllr Brenda Rogers

Cllr Russell went through the correspondence and it was resolved to note it and his comments.

9. Correspondence

- OALC October & November Updates
- OALC Training Programme – as the Clerk if any courses you would like to attend.
- OALC Employment update
- Vale – Independent Review of Members Allowances
- Fenland Leisure Products – Outdoor Play Equipment
- OCVA Newsletter
- OALC Briefing Note on the powers of a local council to subsidise bus services.
- CFO Newsletter
- Vale Waste Team – The Big Clean Up
- OALC – NALC Lobby or Parish Councillors to claim Dependants Carers Allowance
- CAB Newsletter
- Vale Street Naming & Numbering – Notification of erection of 2 new Residential dwellings are to be numbered 2A and 2B, Elm Tree Walk.
- Vale – Council's Housing and Homeless Support named among the best in the country.
- Vale of White Horse Review of Parish Boundaries
- High Sheriff's Awards
- Enventure Research
- Vale – Local Plan Update Bulletin and Receipt of Inspector's Report
- November Vale Newsletter

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- Sue Ryder Nettlebed Hospice – application for funding
- **Priority Service numbers for vulnerable residents during power or water failure**
- *Electricity:* SSE 0800 294 3259 or text phone 0800 316 5457, UK Power Networks – 0800 169 9970, Western Power Distribution – 0800 096 3080
- *Water:* Thames Water 0800 009 3652 or text phone 0800 316 6899, Anglian Water 03457 91 91 55
- If there's a power cut call the free no 105 to check what's happening with your local provider
- No water? Find out what's happening by calling Thames Water on 0800 980 8800
- **Emergency Bottle**
For people living alone, Oxfordshire County Council are giving away a free green bottle to store important medical information for if the emergency services are called to your home. To get hold of free green bottles contact 01865 323765 or email emergencyplanning@oxfordshire.gov.uk

a) Cllrs reports and items for future agendas

Nothing raised

b) Date of next meeting

It was confirmed that the Parish Meeting would be held at 7.30 p.m. on Monday 30th January 2016 at Dry Sandford Primary School.

There being no further business the Chairman closed the meeting at 9.35 p.m.

Signed.....Date.....