

The Parish Council of St. Helen Without

To Members of St Helen Without Parish Council

12th May 2017

You are hereby summoned to attend the AGM of St Helen Without Parish Council to be held at 7.30 p.m on Monday 22nd May 2017 at Shippon Church Hall
Members of the public and press are welcome to attend. Members of the public may make representations under item 3 of the agenda.

Anna Clarke
Clerk, St Helen Without Parish Council

AGENDA

1. Apologies for absence
2. Declarations of Personal or Personal and Prejudicial Interests
3. Matters raised by members of the public
4. Attending Councillors and MOD
5. Local Plan Part 2
6. Minutes of the Meeting held on 10th April 2017

7. Matters arising from the Minutes

- a) Highways matters; VAS, Speed gun, Road Narrowing, Mower, 'Smarten up the Parish Day'
- b) ATC Neighbourhood Plan
- c) Overhanging vegetation
- d) Enforcement
- e) Neighbourhood Plan
- f) Manor Preparatory School
- g) Newsletter

8. Finance and Administrative Matters

a) Accounts for payment

Payee	Purpose	Total	VAT
PCC of Shippon	Room rental PC Meeting	£16	
Parish Clerk	Salary April & May	£435.12	
Parish Clerk	Expenses April & May	£88	
Parish Clerk	Printing LPP2 Open day	£100	
Cllr Madeleine Russell	Printing LPP2 Open day	£65	
Dalton Barracks	Youth Club Grant	£750	
BGG	Grass Cutting	£240	£40
ST Grounds Maintenance	Bin Emptying April	£20	

To be discussed/agreed:

- d) Grass cutting contribution
- e) Open days costs
- f) Audit update
- g) Annual Governance Statement – to be read out and agreed
- h) Insurance renewal – agreement to be minuted

9). Matters raised by members of the Council

10) Planning

a) Decision Notices

Ref:	P17/V0594/HH
Date	10 th March 2017
Description	Single storey rear extension and demolish existing conservatory
Address	35 Rookery Close, Shippon

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St Helen Without PC's comments	No objections
Decision	Planning Permsission granted 20 th April 2017

Ref:	P16/V3129/FUL
Date	13 th January 2017
Description	Construction of independent single storey toilet block in churchyard
Address	Church of St Helen, Church Lane, Dry Sandford
St Helen Without PC's comments	St Helen Without PC would object to this application as it is not in keeping with an historic building and archway. It is in the wrong location and would severely impact on the historic listed church building and archway. The white finishing, a wood clad breeze block structure and PVC/UPVC fixtures and windows are completely inappropriate for a structure next to the Church and Archway
. Decision	Application has been withdrawn by applicant.

Ref:	P17/V0477/PDH
Date	22 nd February 2017
Description	Single storey rear extension depth 4.800m, height 3.710m. Height to eaves 2.495m.
Address	29 Sandleigh Road, Dry Sandford
St Helen Without PC's comments	Permitted development. For info only.
Decision	PDH agreed 24 th March 2017

Ref:	P17/V0548/SCO
Date	7 th March 2017
Description	Scoping Opinion request - for residential development of up to 200 dwellings; means of access and associated works with all other matters
Address	Land off Dunmore Road
St Helen Without PC's comments	For information only
Decision	Sco. opinion issued on 6th April 2017

Ref:	P17/V0490/FUL
Date	8 th March 2017
Description	Renewal of previous planning permission for the demolition of existing commercial premises, and construction of new building to form four flats
Address	53 Besselsleigh Road, OX13 6DX
St Helen Without PC's comments	No objections
Decision	Application withdrawn

b) Applications dealt with between meetings

Ref:	P16/V3165/FUL
Date	19 th January 2017
Description	Proposed 4 no dwellings and works there to
Address	Land adjoining no 38 Barrow Road, Shippon, OX13 6JF
St Helen Without PC's comments	<p>This site is washed over by the green belt , however there is limited infilling allowed in the village of Shippon. Vale LPP1 Core policy 13.</p> <p>This site is in the oldest part of the village and has listed buildings on the east and south.</p> <p>The level of the site is appropriately 2 metres higher then Barrow Road so any development must take this into consideration and be sympathetic with this part of the village, retaining this section with its historical impact for the village.</p> <p>There are other sites in the village where infilling would not have such a detrimental affect.</p> <p>The present proposal is inappropriate for this site for the following reasons</p> <p>1. The size and height of the houses are inappropriate and would over dominate this area and considerably change the present historical setting of Barrow Road. The house on plot 4 is only 7 metres from the low listed wall and 11 metres from the listed Stable Block Grade II of Church Farm House.</p>

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	<p>The wing at the back of Church Farm House Grade II which is also listed, is probably the oldest building in Shippon and both of these retain their original condition. The site faces south towards the Old Manor another House Grade II listed building. The application does not preserve or enhance the setting of the listed buildings as required under the Planning (Listed Buildings and Conservation Areas) Act 1990.</p> <p>2. Plots 1 and 2 on the north of the site, with houses of this scale will result in over dominance to the properties Nos 2 and 3 White House Close. The bungalow No 2 White House Close will suffer overshadowing with loss of light and privacy.</p> <p>3. The proposed entrance/exit on to Barrow Road is considered to be inappropriate for this site. Barrow Road at his point is starting to narrow and curve and with the volume of traffic here a good visibility splay will be essential. The entrance also needs to be acceptable for emergency and service vehicles so would require enlarging and fundamentally impact the prominent stone retaining wall on the south boundary. An alternative access from Elm Tree Walk should be investigated.</p>
Decision	13 th February 2017 (no decision issued as yet)

Ref:	P17/V0663/FUL
Date	17 th March 2017
Description	Demolish & replace 2 buildings
Address	Rushwood, Cothill Road, Dry Sandford, OX13 6JW
St Helen Without PC's comments	No objections, but the tree preservation officer needs to visit the site to look at trees possibly in need of protection
Decision	8 th May 2017 (no decision yet issued)

Ref:	P17/V0605/FUL
Date	14 th March 2017
Description	Extension to provide office accommodation and change of use from residential dwelling to be used as the head office for Cothill Educational Trust.
Address	Cothill House School, 7 Cothill Road, OX13 6JL
St Helen Without PC's comments	No objections
Decision	5 th May 2017 (no decision issued as yet)

Ref:	P16/V0806/HH
Date	31 st March 2017
Description	Proposed wooden fencing to boundary of property
Address	76 Barrow Road, Shippon, OX13 6JQ
St Helen Without PC's comments	31 st May 2017
Decision	23 rd May 2017

Ref:	P17/V1173/PDH
Date	28 th April 2017
Description	Single storey rear extension Width: 8m Height: 3.0m Height to eaves: 2.8m
Address	65 Lashford Lane, Dry Sandford
St Helen Without PC's comments	For info only. Permitted Development.
Decision	9 th June 2017

Ref:	P17/V0884/DIS
Date	31 st March 2017
Description	Discharge of conditions 9 - drainage details, 10 - Thames Water condition, 13 - Construction of Method Statement, 15 - landscaping scheme and 21 - materials on application ref. P16/V1088/FUL Hybrid application comprising a detailed application for a sports hall, AstroTurf pitch and pavilion, relocated netball and tennis courts, new canopy to lower school building, car park extension to rear and rearranged access, car park and drop off at front of school; and an outline application for erection of a swimming pool, two classroom buildings and extension to dining room (all matters reserved except access).
Address	The Manor Preparatory School, Shippon, OX13 6LN

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St Helen Without PC's comments	
Decision	12 th May 2017

Ref:	P17/V1180/FUL
Date	10 th May 2017
Description	Demolition of existing single storey building which provides borders dormitory and house parents accommodation for Cothill House School. Demolition of ancillary out-buildings associated with the building and site. Erection of new two storey borders dormitory and house parents accommodation to provide additional and improved facilities and spaces to modern standards, including improved access, paths & terraces. Existing pick-up/set-down area to be increased to accommodate start and end of term vehicle movements.
Address	Cothill House School, 4 Cothill Road
St Helen Without PC's comments	31 st May 2017
Decision	30 th June 2017

10. Sandleigh Road Recreation Ground

a) Insp. report

2017			
May	Cllr Caroline Parkin	June	Cllr Mike Page
July	Cllr Martin Gilbert	August	Cllr Vicki Talbot
September	Cllr Ken Houlden	October	Cllr Carole Priestley
November	Cllr Madeleine Russell	December	Cllr Caroline Parkin

11. Correspondence

Oxfordshire County Council

Highways Newsletter

VofWHDC

Matthew Barber Vale newsletters April & May

Street Naming & Numbering – Change from Darley Grange to Barrow Farm, Shippon & Fenlands,

Cothill Rd change of use from office to residential dwelling

Other

Civic Voice – invitation to membership

Fenland Leisure – Play equipment

Came & Company Newsletter

B&C Shelter Solutions

Kompan Playgrounds

AON Affinity UK – council insurance

CAB Newsletter

Broxap Street Furniture

OCVA Newsletter

Russell Paul – Adult Learning

CFO Newsletter – supporting 10 Neighbourhood Planning Groups, including ATC with their Community Led Plan

Russell Murch – Parish Website design

CFO – Community Transport Network Meeting 22nd May

Oxford Health – vote in Council of Governor Election

Summer Fun & Fitness Play Equipment

OALC – update Clerk's contract

OALC dispute resolution update

OALC April update

Furnitubes Street Furniture

12. Cllrs reports and items for future agendas

13. Date of next meeting

To confirm the date of the Parish Council Meeting which is scheduled for 7.30 p.m. On Monday 10th July 2017 at Dry Sandford Primary School.

Minutes & Agendas can be found on our website at: <http://www.woottondrysandfordshippon.co.uk/>